



# REGULAR MEETING OF THE BOARD OF GOVERNORS OF GRANDE PRAIRIE REGIONAL COLLEGE

MAY 17, 2012, 3:30 P.M.

GPRC Grande Prairie Board Room, E211

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Board Members:	Mr. Vince Vavrek, Chair	Mr. Drew Lamont
	Mr. Pete Merlo, Vice-Chair	Ms. Anita Luck
	Ms. Jenna Backer	Ms. Wendy McMillan
	Ms. Jackie Clayton, notice of absence	Mr. Doug Morris
	Mr. Don Gnatiuk	Mr. Tab Pollock
	Mr. Bryan Gouthro, notice of absence	Mr. Stewart Wilson
	Ms. Debra Gustavson	

Guests: Mr. Kellan Eckstrom

## **CONSENT AGENDA**

### **Call To Order**

The public session of the May 17, 2012 Board of Governors meeting was called to order at 3:30 p.m.

### **Adoption of Agenda**

The Board Chair called for amendments to the Agenda of May 17, 2012. The Board of Governors approved the Agenda of May 17, 2012 with the addition of:

Item 2.6., GP, Global Governance Policy, for approval.

### **Adoption of the Minutes of April 26, 2012**

The Board Chair called for errors or omissions to the Minutes of April 26, 2012. The Minutes of April 26, 2012 are approved by consensus with the following amendment:

**Board of Governors/Academic Staff Association (ASA) Collective Agreement**  
**MOVED** by S. Wilson, seconded by T. Pollock, that the Board of Governors ratifies the Academic Staff Association Collective Agreement wages and benefits settlement for the academic years of 2012-2013, and 2013-2014, as discussed in the April 26, 2013, Committee of the Whole.



## **GOVERNANCE**

### **Board of Governors/Employees' Association (EA) Collective Agreement**

**MOVED** by A. Luck, seconded by S. Wilson, that the Board of Governors approve the Employees' Association/Board of Governors Collective agreement wages settlement as outlined in the Memorandum of Understanding and presented in the Committee of the Whole.

**CARRIED  
5498/2012**

The President reported on the spirit of cooperation and understanding that was evident throughout the negotiations process between the GPRC and EA Negotiation Teams.

### **2012-2015 GPRC Comprehensive Institutional Plan**

The President submitted to the Board, the 2012-2015 GPRC Comprehensive Institutional Plan (CIP) for approval.

**MOVED** by S. Wilson, seconded by W. McMillan, the GPRC 2012-2015 Comprehensive Institutional Plan be approved for submission to Alberta Enterprise and Advanced Education.

**CARRIED  
5499/2012**

D. Gnatiuk commended the work of Institutional Researcher Kellan Eckstrom and Executive for their contributions in completing the CIP.

### **Tenure Committee Recommendations**

As required by the Academic Staff Association/Board of Governors Collective Agreement Article 11, the Tenure Committee submitted its recommendations for Tenure to the Board of Governors for approval.

**MOVED** by D. Morris, seconded by T. Pollock, that the Board approves the following recommendations of the Tenure Committee:

Tenure be granted effective August 15, 2012 to:

- Sheryl Heikel
- Bryan Taylor
- Stewart Primrose
- Glyn Axworthy
- Bonny Townsend

And further, the following individuals be retained, with the stated conditions of approval:

- Carolyn Vasileiou, contingent on the completion of her Master's degree no later than August 14, 2012.

- Joan Jacobsen, for an additional year during which Ms. Jacobsen shall again be considered for tenure.
- Matthew Bain has been provided notice of employment termination effective August 14, 2013. Mr. Bain will be retained for an additional year during which he will again be considered for tenure if enrolments/workload increase.
- Kathy Nilsson has been provided notice of employment termination effective August 14, 2013. Ms. Nilsson will be retained for an additional year during which she will again be considered for tenure if enrolments/workload increase.

**CARRIED**  
**5500/2012**

### **Executive Limitation Policy Financial Condition and Activities EL3**

The Board of Governors reviewed the Executive Limitation on Financial Condition and Activities.

**MOVED** by P. Merlo, seconded by D. Gustavson, that the Board of Governors reaffirm the Executive Limitation Policy, Financial Condition and Activities, EL3.

**CARRIED**  
**5501/2012**

### **Governance Process Policy Audit Committee Terms of Reference**

The Board of Governors reviewed the Governance Process Policy, Audit Committee Terms of Reference.

**MOVED** by S. Wilson, seconded by J. Clayton, that the Board of Governors amend the Governance Process Policy Audit Committee Terms of Reference as follows:

- 1.3 An ~~semi~~-annual assessment for the Board as to compliance by the President with criteria specified in Executive Limitations policies on finance.

**CARRIED**  
**5502/2012**

### **Governance Process Policy Global Governance Process**

The Board of Governors reviewed the Governance Process Policy, Global Governance Process.

**MOVED** by J. Backer, seconded by T. Pollock, that the Board of Governors approve the Governance Process Policy, Global Governance Process with the following amendment:

*The purpose of the Board, on behalf of the people of northwestern Alberta, is to ensure that GPRC achieves ~~appropriate~~ optimal results at an appropriate cost (as*



*specified in Board Ends policies), and avoids unacceptable actions and situations  
(as prohibited in Board Executive Limitations policies.)*

**CARRIED  
5503/2012**

## **CEO Report**

The President reported on the recognitions of staff and community.

### **Issues of Enterprise Risk**

The Board of Governors received the report on issues of enterprise risk from the President in the Committee of the Whole for consideration and information.

## **Self-Evaluation of Governance Process**

Board members received the Board meeting self-evaluation form. Members were asked to complete and submit the form. Results will be discussed at the June meeting.

## **Roundtable**

- Board members attended and enjoyed the Employee Recognition events and Convocation ceremonies.
- Congratulations on a successful Grade 7 day at GPRC.
- The Board members were thanked for their attendance at College events and support of College initiatives.
- The Board recognized Karen Scribner for her contributions to the Board, President, and to the College. She has been instrumental to the recruitment of excellent staff and administration at GPRC.

## **Adjournment**

The public meeting adjourned 4:12 p.m.

A handwritten signature in black ink, appearing to read "V. Vavrek", written over a horizontal line.

Vincent C. Vavrek, Chair

A handwritten signature in blue ink, appearing to read "Maureen Clarke", written over a horizontal line.

Maureen Clarke, Secretary