



**Board of Governors
Meeting Minutes
Thursday, May 23, 2019
GPRC Fairview Campus, FAC114**

Board Members:	Ms. Natalia Reiman Mr. Blaine Badiuk Ms. Nan Bartlett Ms. Mary Ann Eckstrom Dr. Tim Heath, Acting President Mr. Don Gnatiuk, notice of absence	Ms. Jane Manning Ms. Laurie Nock Ms. Pattie Pavlov Mr. Gordon Pellerin Mr. Lorne Radbourne, notice of absence Mr. Scott Roessler, Vice-Chair
Guests:	Dr. Connie Korpan Ms. Janet Braun	Ms. Bobbi Chamberlain Mr. Chris Laue

AGENDA ITEM

1. CALL TO ORDER

The Board Chair called the meeting to order at 12:12 p.m.

1.1. Declaration of Conflicts of Interest and / or Commitment

The Chair called for any real, potential or perceived conflicts of interest by Board members in relation to the agenda items.

Acting President Dr. Heath declared a conflict of interest for item 6.2, President and CEO Recruitment Update.

2. ADOPTION OF AGENDA OF MAY 23, 2019

The GPRC Board of Governors approved the May 23, 2019 agenda by general consent.

3. ADOPTION OF MINUTES OF APRIL 25, 2019

The GPRC Board of Governors approved the Minutes of April 25, 2019 by general consent.

4. REQUIRED APPROVALS AGENDA

4.1. Essential Services Agreement Between GPRC and AUPE

MOVED by Ms. Manning, **SECONDED** by Mr. Pellerin, that the Board of Governors adopt the Required Approvals Agenda containing the following item:

- Essential Services Agreement Between GPRC and AUPE.
- with noted editorials by the Board: 4.3 causal, and repetition of 5.3, 5.4 and 5.5.

**CARRIED
5842/2019**

BACKGROUND:

A Required Approvals Agenda contains Board Agenda Items that the Board has previously delegated to the CEO, but that an external authority requires the Board to 'approve'. The entire Required Approvals Agenda is adopted by one motion. An item can be removed from the Required Approvals Agenda for discussion only by a motion carried by a majority vote.

The ***Essential Services Agreement*** is approved through the Required Approvals Agenda, as it is a requirement of the Alberta Labour Relations Code.

5. MONITORING CEO PERFORMANCE

5.1. Executive Limitation Planning EL2

The Board of Governors received the CEO Monitoring Report on Executive Limitation Planning, EL2, as submitted by the President and CEO Don Gnatiuk.

The Board has deferred action on the acceptance of the report given the unanticipated absence by the President and CEO at the meeting. Executive Limitation Planning will be deferred to the June Board Meeting agenda.

The Board requests that the President and CEO further breakdown the compliance demonstrated statements of 3.0 for better clarity, and elaborate on 7.1 and 7.2 and succession planning.

6. FOR FUTURE DECISION-MAKING

6.1. Third Quarter Financial Report

The Board of Governors received the Third Quarter Financial Status update from the Director of Financial Services, Ms. Janet Braun.

6.2. President and CEO Recruitment Update

Dr. Heath withdrew from discussion and left the room along with other GPRC staff.

Ms. Chamberlain attended to update the Board of Governors on the status of the President and CEO Recruitment and to review the timelines. A report from Ardyce Kouri or Leadership International indicated a positive process and response thus far. Updates to the Board will continue, with the next one being June 10.

The Board selected its August and September shortlist interview dates, confirming that attendance by Board members is required in person.

6.3. Legal / Land / Labour

The Board of Governors moved to an in-camera session at 1:35 p.m.

The Board of Governors reverted to regular meeting at 2:35 p.m.

6.4. Self-Evaluation of Governance Process at Last Meeting

The Board reviewed the responses to the April meeting evaluation. Board members commented positively on the new agenda format.

6.5. Board Development Committee Report

Ms. Eckstrom presented an outline of the Board Workshop scheduled for November. The Workshop was moved from spring to fall in an attempt to create greater connectivity with government.

Starting the Workshop on the afternoon of November 19 allows some flexibility in travel.

The Governance Coach has been secured to facilitate for November 20.

6.6. CEO Report of Issues of Enterprise Risk

The Acting President and CEO reported on new and ongoing issues of Enterprise Risk including:

- GPRC's role as a reception centre for the High Level Evacuation. Grande Prairie Campus could accommodate up to 600. Fairview Campus is able to accommodate animals in need of care in the Animal Health Centre.

The Board Chair requested information on the role of GPRC within the Grande Prairie Regional Emergency Partnership (GPREP) and what is the College's formal linkage to that partnership.

- Executive is preparing a response to a request from Minister Nicolaides to make a submission to the Red Tape Reduction Ministry.
- The Board will receive the Comprehensive Institutional Plan for consideration of approval at the June 10, 2019 meeting.

7. NICE TO KNOW INFORMATION

7.1. GPRC Tour of Trades Department

The Board received a tour of the Trades Department from Chris Laue, Dean and Principal Fairview Campus. The Board extends its appreciation for this valuable experience.

7.2. Board Chair Report

Board Chair Natalia Reiman presented her report on activity since the last Board meeting for information to the Board. She added detail regarding:

- a conversation with recently appointed Minister Demitrios Nicolaides.
- positive comments regarding Convocation which was well attended and received many positive comments regarding the Theatre as the venue. Board members requested an opportunity to submit feedback regarding the Convocation ceremony.
- the alumni event in Calgary.

7.3. CEO Report of Incidental Information

The CEO reported on:

- recently approved enhancements to the ThinkBig Classroom to accommodate an increase in seats.
- information received at a City of Grande Prairie Economic Development Committee meeting.
- Jasper Culinary initiative.
- CIGCan Conference in Niagara Falls.

7.4. Alumni Foundation Board of Directors Meeting

Ms. Manning reported on the May 21, 2019 Alumni-Foundation Board meeting.

7.5. Report from CIGan Attendees

Board Chair Reiman, Ms. Eckstrom, Ms. Pavlov and Dr Heath shared their experiences and what they learned at the Annual CIGan Conference in Niagara Falls.

8. ROUND TABLE

Board members shared announcements and news regarding recent activities.

- P. Pavlov updated the Board on:
 - activities of the Alberta Chamber of Commerce
 - a mandate by the Jasper Chamber Members to form a non-profit organization with a focus on the culinary initiative.
- All Board members are asked to consider committee assignments for the 2019-2020 academic year and express to the Board Chair prior to the June meeting, their interest in renewing or changing committees.

9. ADJOURNMENT

The meeting adjourned at 5:12 p.m.

SIGNED ORIGINAL ON FILE

Natalia Reiman, Chair
GPRC Board of Governors

SIGNED ORIGINAL ON FILE

Maureen Clarke
Secretary