



**In Attendance:** Mr. Stewart Wilson, Vice-Chair Mr. Drew Lamont  
Mr. Pat Coristine Mr. Thomas Petersen  
Ms. Carla Dodd Ms. Natalia Reiman  
Mr. Don Gnatiuk, President Mr. Tab Pollock

**Notice of Absence:** Mr. Pete Merlo, Chair Mr. Doug Morris

**Guests:** Mr. Carmen Haakstad Mr. Dwayne Hart  
Mr. Rick Curran Dr. Kazem Mashkournia  
Mr. Mark Evans Ms. Jennifer Robertson

**AGENDA ITEM**

**1. ADOPTION OF CONSENT AGENDA**

**1.1. Adoption of January 28, 2016 Agenda**

S. Wilson called the meeting to order at 12:34 p.m.

The January 28, 2016 Agenda was approved by consensus with the following amendment:

- Add 2.6, Board of Governors 2016/2017 Operating Budget

**1.2. Adoption of November 26, 2015 Minutes**

S. Wilson called for errors or omissions in the November 26, 2015 Minutes. Nothing was noted, and the Minutes of November 26, 2015 were approved by consensus.

**2. GOVERNANCE**

**2.1. EL-3, Financial Condition and Activities Second Quarter Report**

In compliance with EL-3 Financial Condition and Activities, the President provided the 2015/2016 second quarter financial report in the Committee of the Whole.

**MOVED** by Tab Pollock, **SECONDED** by Natalia Reiman, that the Board of Governors accepts the 2015/2016 second quarter financial report as received in the Committee of the Whole, as in compliance with the Executive Limitation on Financial Condition and Activities.

**CARRIED**  
**5664/2016**  
Abstained: D. Gnatiuk

## 2.2. 2016/2017 Tuition Fee

The President welcomed Jennifer Robertson to the meeting as the Acting Dean of Student Experience. In accordance with the Post-Secondary Learning Act, 61(1), the Board of Governors shall set the tuition fees to be paid by students.

The Acting Dean of Student Experience has drafted a Tuition Fee Schedule for 2016-2017 and has received feedback for consensus from GPRC Executive and Senior Leadership Team, Students' Association Executive, and Student Council.

A directive from Alberta Advanced Education froze tuition for the 2015/2016 and 2016/2017 academic years at levels no greater than the fees charged during the 2014/2015 academic year.

The fee schedule will be published in the College Calendar and the GPRC Comprehensive Institutional Plan.

**MOVED** by Thomas Petersen, **SECONDED** by Carla Dodd, the Board of Governors approves the recommended tuition fee schedule for 2016/2017, consistent with the Alberta Advanced Education directive to freeze tuition.

**CARRIED**  
**5665/2016**

## 2.3. **Students' Association 2013/2014 Financial Statements**

In accordance with the requirements of the Post-Secondary Learning Act, the Board of Governors acknowledges receipt of the Students' Association (SA) 2013/2014 Financial Statements.

The Board of Governors extended its appreciation to SA President Thomas Petersen for his diligence to bring the SA audit requirements up to date.

## 2.4. **Board of Governors Award of Distinction**

The recommendation for the 2016 recipient of the GPRC Board of Governors' Award of Distinction was presented to the Board of Governors in the January 2016 Committee of the Whole meeting.

**MOVED** by Drew Lamont, **SECONDED** by Thomas Petersen, that the GPRC Board of Governors approves the recipient of the 2016 GPRC Board of Governors Award of Distinction as presented in the Committee of the Whole.

**CARRIED**  
**5666/2016**

## 2.5. College Land - Request for Order In Council

### 2.5.1. Grande Prairie South Land

The City of Grande Prairie requires .34 Hectares (.8401 Acres) of GPRC South land (Lot C, Plan 926TR) for the twinning of 68<sup>th</sup> avenue which borders GPRC property.

The widening of 68<sup>th</sup> Avenue will have a future benefit on GPRC's South land property as the widened road will allow for better traffic and frontage access for the College. The attached ownership plan shows the proposed right-of-way land that will be sold to widen 68<sup>th</sup> Avenue.

GPRC hired Altus Group to complete a value assessment of Lot C. The assessed value completed in January 2015 was \$168,020 for the .34 Hectares. The City used Pomeroy Valuation Group in November 2015 to complete an evaluation of Lot C and the assessed value of the .34 Hectares was \$153,000.

The College and City negotiated a sale price of \$160,510 for the .34 Hectares. In addition to the sale price, the College negotiated for the City to amend Bylaw C-1066 to read "Access into Area 3 is to be provided from 68<sup>th</sup> Avenue and 108<sup>th</sup> Street. At present, all properties have direct access to 108<sup>th</sup> Street...". The City has passed Bylaw C-1066-10 to amend Bylaw C-1066, Enactment of the Southwest Area Structure Plan as part of this negotiation. This will allow the College the opportunity to access the land from 68<sup>th</sup> Avenue.

Section 67 (1.1) of the Post-Secondary Learning Act states that "A board shall not, without prior approval of the Lieutenant Governor in Council, (a) sell or exchange any interest in land, that is held by and being used for the purposes of the board".

The College will sell the .34 Hectares to the City of Grande Prairie at the negotiated price pending:

- GPRC Board approval, and,
- Approval of the Lieutenant Governor in Council, in accordance with Section 67 (1.1) (a) of the Post-Secondary Learning Act.

**MOVED** by Tab Pollock, **SECONDED** by Pat Coristine, that the Board of Governors approve, pending Order in Council, the sale of .34 Hectares bordering 68<sup>th</sup> avenue as shown on the individual ownership plan, proposed right-of-way, Lot C, Plan 926TR, to the City of Grande Prairie for \$160,510.

**CARRIED**  
**5667/2016**

### 2.5.2. Fairview

ATCO Gas & Pipelines Ltd. requires expansion of the ATCO Gate Station located on Fairview campus due to newly expanded Occupational Health and Safety standards. ATCO Gas requires an expansion to their existing Gate Station, ATCO 5-34/Fairview which will require an expansion of .024 hectares of land or 240 square meters, plus an expansion of the right of way to service the Gate Station of .092 hectares or 920 square meters.

The legal description of the land is:

Meridian 6, Range 3, Township 81

Section 34, Quarter South West

Containing 64.3 hectares (159 acres) more or less

Excepting thereout:

- A) 7.32 hectares (18.10 acres) more or less, taken for right of way and station grounds of the Central Canadian Railway, as shown on railway plan 979EO
- B) .194 hectares (.48 acres) more or less for cut-off and 2.97 hectares (7.33 acres) more or less for road, both as shown on road plan 1659JY
- C) 1.32 hectares (3.26 acres) more or less, subdivided under plan 8123239

Excepting thereout all mines and minerals.

The existing Gate Station and land is owned by ATCO Gas & Pipeline. The sale of the additional land will eliminate any potential liability for the College for the Gate Station.

ATCO Gas & Pipeline hired MSL Land Services Ltd. to complete a value assessment, and used Dema Land Services to complete an appraisal on their behalf. Based on the assessment, the assessed value for the land sale was \$11 - \$13 per square metre or \$2,640 to \$3,120 for the sale of the land for the expansion. In addition, the joint use land will be leased land and ATCO will provide GPRC a lump sum of \$450 for the first year, and an annual lease of \$225 per year, for a five year renewable term.

Section 67 (1.1) of the Post-Secondary Learning Act states that "A board shall not, without prior approval of the Lieutenant Governor in Council, (a) sell or exchange any interest in land, that is held by and being used for the purposes of the board".

GPRC will sell the .024 Hectares to ATCO Gas & Pipelines Ltd. at the negotiated price, and will lease .092 hectares for joint use land to ATCO Gas & Pipeline Ltd, pending:

- GPRC Board approval, and,
- Approval of the Lieutenant Governor in Council, in accordance with Section 67 (1.1) (a) of the Post-Secondary Learning Act.

**MOVED** by Natalia Reiman, **SECONDED** by Thomas Petersen, that the Board of Governors approve, pending Order in Council, the sale of .024 Hectares as shown on the Meridian 6, Range 3, Township 81, Section 34, Quarter South West for \$3,120, and lease .092 Hectares for joint use to ATCO Gas & Pipeline for \$450 for year one and \$225 annually for a five (5) year renewable term to ATCO Gas & Pipeline Ltd.

**CARRIED**  
**5668/2016**

## **2.6 Board of Governors 2016-2017 Operating Budget**

The Board of Governors reviewed its operating budget for 2016/2017 and maintain its budget as status quo with no increases.

**MOVED** by Tab Pollock, **SECONDED** by Pat Coristine, that the Board of Governors approve its operating budget for 2016/2017, reinstating the 5% decrease in stipend from the previous year, and maintain its 2016-2017 Board of Governors remuneration as follows:

Board Chair:       \$4,107.96/year  
Board Members:    \$2,484/year

Board related activity where attendance is required:

\$45 for < 4 hours/day  
\$90 for > 4 hours/day

**CARRIED**  
**5669/2016**

## **3. CEO REPORT**

### **3.1. Issues of Enterprise Risk**

The Board of Governors has received the President's Report on Enterprise Risk Management in the Committee of the Whole.

### **3.2. Recognition**

D. Gnatiuk presented the recognitions of staff for the Board's information. The recognitions are available on Boardvantage and in the GPRC Insider.

### **3.3. Other**

No other issues to report on at this time.

#### 4. SELF EVALUATION OF GOVERNANCE PROCESS AT THIS MEETING

Board members submitted their meeting evaluations using the Boardvantage system.

#### 5. ROUNDTABLE

- Board members shared news and announcements including:
  - Appreciation for the presentation by Chris Laue. It was informative and educational.
  - Appreciation to Thomas Petersen and the SA for their Board Observer initiative. Thomas reciprocated, acknowledging the trust from the Board and the opportunity it provides to students.
  - An income tax preparation clinic will be offered again this year. The activity is supported by Carla Dodd and Kristie Hedges, the Business Administration students provide this free service, with mentorship from Pat Coristine, Emily Fraser and Doris Hoveland.

#### 6. ADJOURNMENT

The meeting adjourned at 12:50 p.m.

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Stewart Wilson, Vice-Chair  
GPRC Board of Governors

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Maureen Clarke  
Secretary