

Board Members:	Ms. Bridget Hennigar, Vice-Chair Mr. Brent Cage Ms. Lindsey Comeau Ms. Mary Ann Eckstrom Dr. Robert Murray, President and CEO Dr. Connie Korpan Ms. Pattie Pavlov	Ms. Natalia Reiman Mr. Gordon Pellerin Mr. Lorne Radbourne Mr. Scott Roessler Ms. Amy Speedtsberg Mr. Lydell Torgerson Mr. Ron Wiebe
Guests:	Dr. Brian Redmond Ms. Tanya Kinderwater	Ms. Angela Logan Ms. Bobbi Chamberlain

1. CALL TO ORDER

Vice-Chair Bridget Hennigar called the meeting to order at 9:00 am. B. Hennigar asked for introduction of guests. Dr. Murray introduced Brian Redmond, Interim Vice-President Academic and Research.

The Board respectfully acknowledges the homeland of the many diverse First Nations and Métis people whose ancestors have walked this land since time immemorial.

1.1. Declaration of Conflicts of Interest and / or Commitment

The Chair invited members to declare real, potential or perceived conflicts of interest related to the Board meeting Agenda. There were no conflicts of interest to declare.

2. ADOPTION OF AGENDA OF FEBRUARY 27, 2020

The GPRC Board of Governors approved the February 27, 2020 agenda by general consent.

3. ADOPTION OF MINUTES, DECEMBER 13, 2019

The GPRC Board of Governors approved the Minutes of Dec 13, 2019 by general consent with the following amendments:

- Add Board Members Brent Cage as attending.
- Add that C. Korpan, G. Pellerin and R. Murray declared conflict during the in-camera session and removed themselves from discussion.

4. REQUESTED APPROVALS AGENDA

4.1. GPRC STUDENT TUITION FEE 2020-2021

President and CEO Dr. Robert Murray presented the 2020-2021 Proposed Fees as prepared by the Registrar, in compliance with the Tuition Fee Regulation, and in consultation with GPRC Executive and the GPRC Students' Association Executive.

In accordance with the tuition fees section of the Post-Secondary Learning Act, the Board of Governors shall set the tuition fees to be paid by students of the public post-secondary institution, other than students enrolled in apprenticeship technical training.

The Board received further insight into the current tuition position. GPRC does not operate on a fully cost-recovery model. After the proposed increases, GPRC tuition fees will continue to be the lowest in the Province. The proposed fees will increase tuition and program fees to the maximum allowable amount of 7%.

Wellness and Student Services Fees have been increased to be cost recovery. This increase will maintain most levels of service where these fees are applicable. Additionally, a new Mental Health Fee is proposed that will provide 24/7 support for mental health.

The fee schedule will be published in the College Calendar and the GPRC Investment Management Agreement.

MOVED by M. Eckstrom, **SECONDED** by B. Cage, that the Board of Governors approves the recommended tuition fee schedule for 2020-2021.

CARRIED
5879/2020

ABSTAINED: R. Murray
L. Comeau

4.2. GPRC MANDATE STATEMENT

The Board received a draft Mandate Statement for their approval and submission to the Minister of Alberta Advanced Education to incorporate into the Investment Management Agreement (IMA). The draft Mandate is a portrayal of the institution in its current state, and the direction of the institution in the near future.

Board members suggested additional statements as follows:

- The College supports an increase in international students.
- The College recognizes the increased need for support services if there is a growth in international student enrolment.
- If appropriate in section 1, indicate the support to the community by GPRC.
- If appropriate in section 2, include diplomas and certificates.
- Enhance the message of degree granting in section 10.

MOVED by Lorne Radbourne, **SECONDED** by Lydell Torgerson, that the Board of Governors approve the amended GPRC Mandate for submission to the Minister of Advanced Education contingent on the consideration for additions related to the aforementioned amendments.

CARRIED
5880/2020

5. GOVERNANCE PROCESS ITEMS FOR DISCUSSION

5.1. GPRC BOARD MEMBER COMMITTEE ASSIGNMENTS

The Board discussed the amendments to Board Member assignments due to an upcoming vacancy on the Audit Committee following the end of term for Scott Roessler.

MOVED by Mary Ann Eckstrom, **SECONDED** by Lindsey Comeau, that the Board of Governors approves the following updates to its Board member assignments for 2019-2020:

Audit Committee:

Lydell Torgerson appointed as Chair to March 2022.

Brent Cage and Ron Wiebe appointed as members to March 2022.

CARRIED
5881/2020

5.2. BOARD LINKAGE WITH OWNERS

L. Radbourne reported on the February 18, 2020 Ownership Linkage session with members of industry and professional associations. Five Board members attended. A summary of the discussion will be available at the next Board meeting, with a cumulative summary of all linkages available for use at the October Workshop.

Ownership linkage is an important part of Board work, connecting with the community. Following linkage sessions, the Board should evaluate the process looking for ways to improve future connections.

5.3. SUCCESSION PLANNING

Amendments made to Executive Limitation, Planning (EL-2), have resulted in a redundancy and overlap of reporting requirements with Executive Limitation, Succession Planning (EL-6).

The Board has reviewed the suggestions and implications from the Compliance and Continuity Committee and determined that deleting EL-6 will resolve the redundancy, while maintaining the desired reporting from the President and CEO.

MOVED by Lorne Radbourne, **SECONDED** by Lydell Torgerson, that the GPRC Board of Governors approves the deletion of Executive Limitation, Succession Planning (EL-6).

CARRIED
5882/2020

5.4. BOARD-PRESIDENT RELATIONSHIP POLICY, MONITORING PRESIDENT'S PERFORMANCE (BP-4)

The Compliance and Continuity Committee (CCC) was asked by the Board to review Board-President Relationship Policy, Monitoring President's Performance (BP-4), to suggest if there were amendments required to the formal evaluation criteria of the President and CEO. The CCC suggests that there are no amendments required to the evaluation criteria, and suggests that an amendment be made to paragraph 1.

MOVED by Lorne Radbourne, **SECONDED** by Connie Korpan, that the GPRC Board of Governors has received options and implications for policy amendment from the Compliance and Continuity Committee, and approves the following amendment to Board-President Relationship Policy 4, Monitoring President's Performance:

1. The purpose of monitoring is simply to determine ~~the degree to which~~ *whether* Board policies are being fulfilled.

CARRIED
5883/2020

5.5. BOARD OPERATING BUDGET

The Board of Governors reviewed the status of the Board operating budget for 2019-2020 and the forecasted operating budget for 2020-2021. The Board discussed opportunities for efficiency and lowering expenses, identifying areas for reduction such as eliminating the Boardvantage subscription and non-essential travel.

MOVED by Ron Wiebe, **SECONDED** by Scott Roessler, that the GPRC Board of Governors approve its annual operating budget for 2020-2021 in the amount of \$140,000.00.

CARRIED
5884/2020

5.6. GOVERNANCE TRAINING

The Board discussed future governance training for new members and for the Board as a whole. Alternatives were brought forward and the Board is acceptable to exploring different governance models. The Board has agreed to undertake a session with a governance professional that can guide the Board through a process to determine the governance model best suited to its role and responsibilities. The Board recognizes the need for structure, and wants to explore evolving governance models.

A date will be selected for the whole Board to be engaged in this discussion on governance.

6. MONITORING BOARD PERFORMANCE

6.1. GP-1 GOVERNANCE COMMITMENT

M. Eckstrom presented to the Board on her review of Governance Process Policy, Governance Commitment to determine Board compliance with the policy.

MOVED by Mary Ann Eckstrom, **SECONDED** by Gordon Pellerin that the Board of Governors has verbally assessed its compliance with GP-1 Governance Commitment, and agrees that the Board of Governors acts consistently and demonstrates compliance with a reasonable interpretation of the policy.

CARRIED
5885/2020

6.2. GP-2 CODE OF CONDUCT

S. Roessler reviewed Governance Process Policy Code of Conduct and provided a verbal report and summary of evidence demonstrating that the Board of Governors performs in compliance with the intent of this policy.

MOVED by Scott Roessler, **SECONDED** by Pattie Pavlov that the Board of Governors has verbally assessed its compliance with GP-2 Code of Conduct, and agrees that the Board of Governors acts consistently and demonstrates compliance with a reasonable interpretation of the policy.

CARRIED
5886/2020

6.3. BP-4 MONITORING PRESIDENT'S PERFORMANCE

L. Radbourne reported on the review of the Board President Relationship Policy, Monitoring President's Performance by the CCC, and presented verbal evidence that the Board performs in compliance with the intent of this policy.

MOVED by Lorne Radbourne, **SECONDED** by Gordon Pellerin, that the Board of Governors has verbally assessed its compliance with BP-4 Monitoring President's Performance, and agrees that the Board of Governors acts consistently and demonstrates compliance with a reasonable interpretation of the policy.

CARRIED
5887/2020

7. MONITORING CEO PERFORMANCE

7.1. SECOND QUARTER FINANCIAL REPORT

President and CEO Dr. Murray presented to the Board of Governors, the GPRC's second quarter financial report. Vice-President Finance and Administration Angela Logan responded to questions from the Board.

MOVED by Mary Ann Eckstrom, **SECONDED** by Amy Speedtsberg, that the Board of Governors accept the second quarter financial report as presented.

CARRIED
5888/2020

8. FOR FUTURE DECISION MAKING

8.1. ASSET TRUST

The President reported that he has been in discussions with Government of Alberta Officials who have advised that submission of a revised Asset Trust business case is not required prior to the new Alberta Budget announcement.

By general consent, the Board of Governors moved to an in-camera session at 12:33 pm. During the in-camera session the following Board members declared a conflict of interest and removed themselves from discussion: Maureen Clarke, Tanya Kinderwater, Gordon Pellerin and Connie Korpan.

8.2. LEGAL/LAND/LABOUR

Discussion occurred in-camera.

8.3. CEO REPORT OF ISSUES OF ENTERPRISE RISK

Discussion occurred in-camera.

By general consent, the Board of Governors reverted to regular session 2:12 pm.

The following motions are an outcome of discussion that occurred during the in-camera session.

Employees' Association Wage Reopener

MOVED by Lydell Torgerson, **SECONDED** by Scott Roessler, that the Board of Governors approve the Employees' Association Tentative Agreement for the wage re-opener for 2019/2020 and 2020/2021 as presented.

CARRIED

5889/2020

ABSTAINED: G. Pellerin

Academic Staff Association Wage Reopener Mandate

MOVED by Lorne Radbourne, **SECONDED** by Ron Wiebe, that the Board of Governors endorse Administration's strategy in the Academic Staff Association Collective Agreement bargaining wage re-opener.

CARRIED

5890/2020

ABSTAINED: C. Korpan

AUPE Wage Reopener Mandate

MOVED by Brent Cage, **SECONDED** by Lindsey Comeau, that the Board of Governors endorse Administration's strategy in the AUPE Collective Agreement bargaining wage re-opener.

CARRIED

5891/2020

8.4. COMPLIANCE AND CONTINUITY COMMITTEE REPORT

8.4.1. Board Skill Set Matrix

Board members are asked to update the skill set matrix to help in identifying gaps in relation to the skills and expertise on the Board.

8.4.2. Public Board Member Recruitment

N. Reiman reported that there is a minimum of two vacancies coming up on the Board of Governors. Currently, the recruitment/application portal is not active, and alternate forms of recruitment should be explored.

L. Comeau reported that the President of the Students' Association President might not be

the student appointed to the Board next year.

8.5. TRANSITION COMMITTEE REPORT

The members of the Board Transition Committee were very effective at creating connections and relationships for the President and CEO during the early months of his appointment. The response from those that have met with the President is very positive. The Transition Committee will be dissolved following the Installation Ceremony.

8.6. SELF-EVALUATION OF GOVERNANCE PROCESS AT LAST MEETING

The self-evaluation survey will be sent immediately following the Board meeting.

8.7. BOARD EDUCATION SESSION, FINE ARTS DEPARTMENT

The Fine Arts Department prepared an expansive tour of its facilities and offerings, led by Department Chair Carmen Gorgichuk. Since 2015, the Fine Arts Department has experienced increases in enrolment and in community connections.

The Board appreciated the tour and the efforts of staff and students to showcase their Department.

9. NICE TO KNOW INFORMATION

9.1. BOARD CHAIR REPORT

Board Chair N. Reiman presented her report of activity since the last Board meeting, as information for the Board.

10. ROUND TABLE

The Board Chair expressed her appreciation to Scott Roessler for his time and commitment to the Board over the last three years. There has been a great deal of change and transition over the last three years and Scott has provided much needed support to the Board and to the Chair during that time.

The Vice-Chair thanked the President and CEO for his positive approach and energy when meeting with the many valued members of the community. The Board is looking forward to the Installation Ceremony on March 6.

11. ADJOURNMENT

The meeting adjourned at 2:25 pm.



Bridget Hennigar, Vice-Chair
GPRC Board of Governors



Maureen Clarke
Secretary