



**Board of Governors
Public Meeting Minutes
December 7, 2017, 2:00 p.m.
E211, GPRC Grande Prairie**

Board Members: Ms. Natalia Reiman, Chair
Mr. Blaine Badiuk
Ms. Nan Bartlett
Mr. Gordon Pellerin
Ms. Chantal Fontaine
Mr. Don Gnatiuk, President and CEO
Ms. Jane Manning, notice of absence
Ms. Mary Ann Eckstrom
Ms. Laurie Nock
Mr. Scott Roessler
Ms. Eunice Friesen
Mr. Lorne Radbourne
Ms. Pattie Pavlov

Guests: Mr. Carmen Haakstad
Mr. Mark Evans
Ms. Angela Logan
Ms. Lindsey Comeau

AGENDA ITEM

1. CALL TO ORDER

The Board Chair called the meeting to order at 2:50 p.m.

2. ADOPTION OF AGENDA

2.1. Adoption of December 7, 2017 Agenda

The Board Chair called for revisions to the December 7, 2017 agenda. The agenda was approved by general consent.

3. ADOPTION OF MINUTES

3.1. Adoption of October 25, 2017 Minutes

The Board Chair called for errors and omissions in the October 25, 2017 Minutes. The Minutes of October 25, 2017 were approved by general consent, with the following amendment:

- 5.3 The Compliance and Continuity Committee has ~~received~~ reviewed the Mandate and Roles Document

4. REQUIRED APPROVALS AGENDA

4.1. **GPRC Annual Report**

It is a requirement of the Post-Secondary Learning Act that the Board of Governors annually prepare and submit to the Minister by the end of December, a report that includes the audited financial statements for the preceding fiscal year.

MOVED by Lorne Radbourne, **SECONDED** by Eunice Friesen, that the Board of Governors adopt the Required Approvals Agenda containing the following item:

- **GPRC Annual Report, 2016-2017**

**CARRIED
5762/2017**

5. GOVERNANCE™ PROCESS ITEMS FOR DECISION

5.1. Mandate and Roles Document

The GPRC Mandate and Roles Document was submitted for consideration to the Minister of Alberta Advanced Education in October 2017. Additional edits have been requested to the GPRC Institutional Mandate. The Board is asked to approve the suggested amendments to the Institutional Mandate and resubmit to the Minister for consideration.

MOVED by Nan Bartlett, **SECONDED** by Mary Ann Eckstrom, that the GPRC Board of Governors approve the amendments to the GPRC Institutional Mandate for submission to the Minister of Advanced Education.

CARRIED
5763/2017

6. MONITORING CEO PERFORMANCE

6.1. Executive Limitation 2, Financial Planning and Budgeting

The Board of Governors received and reviewed the report of the President in regards to the Executive Limitation, Financial Planning and Budgeting (EL-2) and verifies it as reasonable, sound and factual.

MOVED by Mary Ann Eckstrom, **SECONDED** by Lorne Radbourne, that the Board of Governors has read the CEO Monitoring Report on the Executive Limitation, Financial Planning and Budgeting (EL-2) and has assessed that the interpretation is reasonable, and that the evidence sufficiently demonstrates compliance with the interpretation.

CARRIED
5764/2017

7. SELF-EVALUATION OF GOVERNANCE PROCESS AT THIS MEETING

Board members completed the evaluation forms for the December 7, 2017 meeting for review at the January 25, 2018 meeting.

8. ROUNDTABLE

The Board of Governors has received the President's Report on Enterprise Risk Management, people, property, and the environment, in the Committee of the Whole.

- Board members appreciated the opportunity to participate in the Blanket Exercise.
- Sincerest welcomes were extended to the newest Board members, Lorne Radbourne and Pattie Pavlov.

9. ADJOURNMENT

The meeting adjourned at 3:20 p.m.

SIGNED ORIGINAL ON FILE

Natalia Reiman, Chair
GPRC Board of Governors

SIGNED ORIGINAL ON FILE

Maureen Clarke
Secretary