

**Board Members:**

Ms. Natalia Reiman, Chair	Ms. Pattie Pavlov
Mr. Brent Cage	Mr. Gordon Pellerin
Ms. Lindsey Comeau	Mr. Lorne Radbourne
Ms. Mary Ann Eckstrom	Mr. Scott Roessler, Vice-Chair
Mr. Don Gnatiuk, President and CEO	Ms. Amy Speedtsberg
Dr. Connie Korpan	Mr. Lydell Torgerson
Ms. Jane Manning	Mr. Rob Wiebe

**Guests:**

Dr. Tim Heath	Ms. Angela Logan
Mr. Carmen Haakstad	Ms. Bobbi Chamberlain
	Mr. Mark Evans

## AGENDA ITEM

### 1. CALL TO ORDER

The Board Chair called the meeting to order at 9:00 a.m.

The Board respectfully acknowledges the homeland of the many diverse First Nations and Métis people whose ancestors have walked this land since time immemorial.

#### 1.1. Board of Governors Introductions

Given the recent appointment of three new public Board members, and one additional student, the meeting started with round table introductions.

#### 1.2. Declaration of Conflicts of Interest and / or Commitment

The Chair invited members to declare real, potential or perceived conflicts of interest related to the Board meeting Agenda. There were no conflicts of interest to declare.

### 2. ADOPTION OF AGENDA OF AUGUST 29, 2019

The GPRC Board of Governors approved the August 29, 2019 agenda by general consent.

### 3. ADOPTION OF MINUTES OF JUNE 10, 2019

The GPRC Board of Governors approved the Minutes of June 10, 2019 by general consent.

### 4. REQUIRED APPROVALS AGENDA

#### 4.1. Employees' Association Collective Agreement

B. Chamberlain, Director of Human Resources, reviewed the revisions made in the GPRC Board of Governors / Employees' Association Collective Agreement. The negotiating teams for the Board of Governors and the Employees' Association have reached agreement on details of a two (2) year term that will see the contract reopened in 2021.

**MOVED** by Jane Manning, **SECONDED** by Scott Roessler, that the Board of Governors adopt the Required Approvals Agenda containing the following item:

- **Approval of the Employees' Association Collective Agreement**  
That the Board of Governors ratify the 2019-2021 Board of Governors / Employees' Association Collective Agreement effective August 29, 2019, and ending June 30, 2021.

**CARRIED**  
**Abstention: G. Pellerin**  
**5853/2019**

**Background:**

A Required Approvals Agenda contains Board Agenda Items that the Board has previously delegated to the CEO, but that an external authority requires the Board to 'approve'. The entire Required Approvals Agenda is adopted by one motion. An item can be removed from the Required Approvals Agenda for discussion only by a motion carried by a majority vote.

As required by the Board of Governors / Employees' Association (EA) Collective Agreement, negotiation and ratification of GPRC Employee Group Collective Agreements is the responsibility of the Board of Governors.

**5. GOVERNANCE PROCESS ITEMS FOR DECISION**

**5.1. Board of Governors Audit Committee Report**

S. Roessler reported on behalf of the Board Audit Committee. The Auditor General's Office has completed the annual audit of GPRC 2018-2019 Financial Statements and held an Exit Conference with the Board Audit Committee on August 29, 2019. The representatives of the Office of the Audit General expressed their gratitude for the support of staff in conducting the audit.

S. Roessler reviewed the recommendations within the Audit Report, and the clarification of these items from the President and CEO. The Board acknowledges and respects the merit placed on the recommendations brought forward, and will take steps necessary to ensure that the Executive Limitation, EL-4, Asset Protection, adequately reflects the assets that are not to be unprotected, inadequately maintained, or unnecessarily risked.

Prior year observations that had not been fully addressed at the time of audit in the current year have been captured in the recommendation.

**MOVED** by Scott Roessler, **SECONDED** by Lorne Radbourne, that the Board of Governors refer Executive Limitation EL-4, Asset Protection, to the Compliance and Continuity Committee for further review specifically regarding the recommendations of the Office of the Auditor General Exit Conference Report for year ended June 30, 2019

**CARRIED**  
**5854/2019**

The Board of Governors has requested that Mary Ann Eckstrom, the Board of Governors representative on the Alumni/Foundation Board of Directors, discuss with the Board of Directors the implications of an audit of the Foundation Financial Statements. These are not included in the overall GPRC College audit, and are the responsibility of the GPRC Foundation.

A. Logan presented the Audited Financial Statements, as well as the current financial status of the GPRC 2019-2020 operating budget, and the Board operating budget. At June 30, 2019, GPRC held an internally restricted surplus totalling \$902,174. This includes an Alumni/Foundation internally restricted surplus of \$411,635.

**MOVED** by M. Eckstrom, **SECONDED** by G. Pellerin, that the 2018-2019 Grande Prairie Regional College Audited Consolidated Financial Statements, including the internally restricted surplus, be approved.

**CARRIED**

**5855/2019**

**Abstention: D. Gnatiuk**

The Board of Governors extends its congratulations and appreciation to the Vice-President Administration, Director of Finance, and the Finance Department for another successful audit. The Board appreciated receiving the full audited financial statements, as was requested last year.

By general consent, the Board of Governors moved to an in-camera session at 10:10 a.m.

## **6. FOR FUTURE DECISION-MAKING**

### **6.1. President and CEO Recruitment Update**

N. Reiman and B. Chamberlain updated the Board on the President and CEO Recruitment.

By general consent, at 10:45 a.m. the Board of Governors meeting took a recess in order to attend the Employee Recognition ceremonies and luncheon. The meeting will reconvene at 1:00 p.m.

### **6.2. Legal / Land / Labour**

By general consent, the Board of Governors resumed its in-camera session at 1:05.

By general consent, the Board of Governors reverted to regular session at 1:12 p.m.

### **6.3. CEO Report of Issues of Enterprise Risk**

President and CEO Don Gnatiuk updated the Board on

- outstanding personnel issues
- Occupational Health and Safety order related to violence and harassment in the workplace, and steps being taken for compliance
- IT security training
- GPRC's plan for compliance with the freedom of expression statement.
- Continuing Education

- Grande Prairie Hospital: Parking Lot, Naming, Operational Agreement, Tour
- Land gift to Rotary, still in negotiation phase.

By general consent, the Board of Governors reverted to regular session at 1:30 p.m.

#### **6.4. Board Member Assignments 2019-2020**

Board members were asked to review the current Board Committees and indicate if they are interested in a specific assignment.

#### **6.5. Self-Evaluation of Governance Process At Last Meeting**

The Board Chair outlined the purpose of the self-evaluation that follows each meeting. Responses provide continued improvement of the Board and its leadership.

Following review of the responses, there are no actions required as a result of the self-evaluation.

### **7. NICE TO KNOW INFORMATION**

#### **7.1. Board Chair Report**

Board Chair Natalia Reiman presented her report on activity since the last Board meeting for information to the Board.

Included with the Chair Report Report is correspondence that has been received for the attention of the Board Chair since the last Board meeting. Board members are invited to read, and where needed, seek clarification regarding the attachments.

#### **7.2. CEO Report of Incidental Information**

D. Gnatiuk shared the updated Ministerial Briefing Note used as a guide for discussion with Ministerial officials where an opportunity arises. Board Members are encouraged to provide their feedback on the document that indicates the priorities of GPRC.

The CEO reported on recent meetings held with:

- Alberta Advanced Education Deputy Minister
- MP Chris Warkentin
- Council of Post-Secondary Presidents of Alberta (COPPOA)

The CEO also reported on the following activities and collaborations:

- Discussion has started that will see a shift in the Academic Governance of GPRC, and the role of Academic Council. An organizational structure has been presented to the academic Deans and Chairs.
- There are Memorandums of Understanding pending with the Maskwa Medical Clinic, and Covenant Health.
- It is anticipated that a Memorandum of Understanding will be drafted with the Jasper Culinary Taskforce.

7.3. Alumni/Foundation Board of Directors Meeting Report

M. Eckstrom reported that there is nothing new to report at this time.

As noted earlier in the meeting, M. Eckstrom will remind the Alumni/Foundation Board that there may be a requirement for a financial audit in its bylaws. The President and CEO will also discuss the recommendation of an audit with the Alumni/Foundation Board of Directors and how to undertake this activity for compliance. The Board acknowledged that an audit is very costly for an entity that does not have a lot of activity.

**8. ROUND TABLE**

Board members shared announcements and news regarding recent activities.

- G. Pellerin reported that the 2019-2020 academic term starts on Tuesday, September 3.
- Board members welcomed the three new public members, Lydell Torgerson, Ron Wiebe and Brent Cage.
- L. Radbourne attended the Fairview Employee Recognition ceremony, and noted the appreciation of the staff for Board attendance.

**9. ADJOURNMENT**

The meeting adjourned at 3:07 p.m.

  
Natalia Reiman, Chair  
GPRC Board of Governors

  
Maureen Clarke  
Secretary