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GRANDE PRAIRIE REGIONAL COLLEGE  
BOARD OF GOVERNORS

**Board Meeting**

Thursday, August 26<sup>th</sup>, 2021

4:00pm – 7:00pm | E211



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<b>In Attendance:</b>	Ms. Bridget Hennigar	Mr. Brent Cage	Dr. Glenn Feltham
	Ms. Shawna Miller	Mr. Lorne Radbourne	Ms. Michelle Wallace
	Ms. Connie Korpan	Mr. Ron Wiebe	Mr. Kevin Szakacs
	Mr. Roy Bjorklund	Ms. Heather Kerschbaumer	Mr. John Tiede
	Mr. Nneka Nwaigwe	Mr. Lydell Torgerson	
<b>Guests:</b>	Dr. Vanessa Sheane	Ms. Cherene Griffiths	Ms. Angela Logan
	Mr. Karl Germann	Ms. Jasmin Marshall	

**1. Call to Order**

**Territory Acknowledgement:** *We acknowledge the homeland of the many diverse First Nations and Métis people whose ancestors have walked this land since time immemorial. We are grateful to work, live and learn on the traditional territory of Treaty 8.*

The Board Chair called the meeting to order at 4:02pm.

**1.1. Approval of August 26<sup>th</sup>, 2021 Agenda**

*Moved by Lorne Radbourne, Seconded by John Tiede, that the agenda be approved as presented.*

**1.2. Approval of May 19<sup>th</sup>, 2021 Minutes**

*Moved by Roy Bjorklund, seconded by Ron Wiebe, that the minutes of the May 19<sup>th</sup>, 2021 meeting be accepted as presented.*

**CARRIED**  
**5981/2021**

*Moved by Heather Kerschbaumer, seconded by Brent Cage that the minutes of the June 29<sup>th</sup> Special Board Meetings be accepted with amendments.*

**CARRIED**  
**5982/2021**

*Moved by Shawna Miller, seconded by Lydell Torgerson, that the minutes of the July 16<sup>th</sup> Special Board Meetings be accepted as presented.*

**CARRIED**  
**5983/2021**

### 1.3. Business Arising

## 2. GPRC Executive Reports

### 2.1. Office of the President and CEO

- Dr. Vanessa Sheane has accepted the position of Vice-President Academic and Research. Welcome to Karl Germann, the new Executive Director of Human Resource.
- The new President and CEO, Justin Kohlman will be joining GPRC on November 2<sup>nd</sup>. The External Relations Committee will be looking at potential naming and branding ideas as GPRC changes to a Polytechnic.

#### 2.1.1. Risk Report

The President shared the Risk Analysis.

#### 2.1.2. President's Activities May to August

The President provided a brief overview of his activities from May to August 2021; one highlight was the "Most Excellent Road Trip".

### 2.2. Vice President, Academic and Research

- Vanessa Sheane provided an update on Academic and Research. Academic Council will be meeting 4 weeks before the Board of Governors. Minutes will be provided in the Board package.
- An institutional site visit will occur in October 2021 with CAQC. The focus right now is on improving program quality assurance, faculty scholarship, and academic policy review schedule.

### 2.3. Vice President, Finance and Administration

- Angela Logan provided an update on Finance and Administration.
- Audit of Consolidated Statements is complete, audit of the Alumni Foundation Board of Directors is underway.
- IT relocated the data centre and are implementing a Cloud Based phone system.

- Facilities completed major improvements to residence, the Fairview campus, the robotics campus and are expanding the daycare.

#### 2.4. Vice President, External Relations

- Cherene Griffiths provided an update on External Relations.
- On June 7<sup>th</sup>, 2021 a Brand Perception Survey was launched for internal and external communities.
- Many naming suggestions came forward from the Brand Perception Survey and What's in a Name campaign. The Board of Governors will make the final naming decision at the October 28<sup>th</sup>, 2021 meeting.
- Review of the Douglas J. Cardinal Performing Arts Centre. Looking to expand program mix and increase partnerships.

### 3. Chair and Committee Reports

#### 3.1. Chair Report

- Bridget Hennigar provided an update on activities since the last meeting. Justin Kohlman will be joining GPRC as the new President and CEO in November 2021. The Board Chair would like to thank the search committee for their time and effort in hiring the new President and CEO.
- During the summer there were improvements and updates to the governance structure, this will allow members to become more involved.
- Planning two retreats for the fall.
- The Board Chair and President met with the Minister last week. The discussion was focused around program mix and meeting the needs of the community. The Minister expressed support for degree granting proposals.

#### 3.2. Executive Committee (Did not meet)

#### 3.3. Human Resource Committee

##### 3.3.1. Minutes of the August 12<sup>th</sup>, 2021 Meeting

Brent Cage provided an update of the August 12<sup>th</sup>, 2021 Human Resource Committee meeting.

##### 3.3.2. Human Resource Committee Terms of Reference

*Moved by Brent Cage, seconded by Lydell Torgerson, that the Board of Governors accept the Human Resource Committee Terms of Reference as amended.*

**CARRIED**  
**5984/2021**

**3.3.3. In-Camera Session**

*Moved by Brent Cage that the Board of Governors move to an in-camera session at 5:02pm. Members with a conflict of interested were excused.*

*Moved by Brent Cage that the Board of Governors exit the in-camera session at 5:31pm.*

**3.4. Governance and Development Committee**

**3.4.1. Minutes of the August 10<sup>th</sup>, 2021 Meeting**

Lorne Radbourne provided an update of the August 10<sup>th</sup>, 2021 Governance and Development Committee. The committee discussed governance policy, self-assessments, orientation materials and development activities.

**3.4.2. Governance and Development Committee Terms of Reference**

*Moved by Lorne Radbourne, seconded by Brent Cage, that the Board of Governors accept the Governance and Development Committee Terms of Reference as amended.*

**CARRIED**  
**5985/2021**

**3.5. External Relations Committee**

**3.5.1. Minutes of the August 11<sup>th</sup>, 2021 Meeting**

Shawna Miller provided an update of the August 10<sup>th</sup>, 2021 External Relations Committee. The committee received a presentation on marketing and branding from Cherene Griffiths.

**3.5.2. External Relations Committee Terms of Reference**

*Moved by Shawna Miller, seconded by John Tiede, that the Board of Governors accept the External Relations Committee Terms of Reference as amended.*

**CARRIED**  
**5986/2021**

**3.6. Finance Committee**

**3.6.1. Minutes of the August 12<sup>th</sup>, 2021 Meeting**

Lydell Torgerson provided an update of the August 12<sup>th</sup>, 2021 Finance Committee meeting. The committee received a presentation on the organizational structure of Finance and Administration. The draft financials statements were reviewed.

**3.6.2. Finance Committee Terms of Reference**

*Moved by Lydell Torgerson, seconded by Ron Wiebe, that the Board of Governors accept the Finance Committee Terms of Reference as amended.*

**CARRIED**  
**5987/2021**

### **3.7. Audit Committee**

#### **3.7.1. Minutes of the August 12<sup>th</sup>, 2021 Meeting**

Lydell Torgerson provided an update of the August 12th, 2021 Audit Committee meeting. Discussion around prior practices for internal controls and internal audits. An update was provided on the year-end audit, there were no new items brought forward, but a few items from previous years still need to be addressed.

#### **3.7.2. Audit Committee Terms of Reference**

*Moved by Lydell Torgerson, seconded by Lorne Radbourne, that the Board of Governors accept the Audit Committee Terms of Reference as amended.*

**CARRIED**  
**5988/2021**

#### **3.7.3. GPRC's Audited Consolidated Financial Statements for the Fiscal Year Ended June 30<sup>th</sup>, 2021**

*Moved by Lydell Torgerson, seconded by Heather Kerschbaumer, that the Board of Governors approve GPRC's audited consolidated financial statements and Management's Discussion and Analysis for the fiscal year ended June 30, 2021.*

**CARRIED**  
**5989/2021**

## **4. GPRC's Academic Future**

A short presentation was provided by Vanessa Sheane regarding GPRC's academic future. GPRC's program mix (the academic programs offered) needs to change to meet the needs of our learners and the communities served. GPRC's program mix has been stagnant for a number of years. A main focus within Academic and Research Division is on revitalizing the program mix that reflects industry needs, student demands, and supports the community.

## **5. In-Camera Session with Board of Governors**

*Moved by Brent Cage that the Board of Governors move to an in-camera session at 7:02pm. Members with a conflict of interest were excused.*

*Moved by Brent Cage that the Board of Governors exit the in-camera session at 7:31pm.*

## **6. Next Board Meeting**

The next GPRC Board of Governors meeting will take place on October 28<sup>th</sup>, 2021.

**7. Adjournment**

*Moved by Bridget Hennigar that the Board of Governors meeting be adjourned at 7:35pm.*