



**REGULAR MEETING OF THE BOARD OF GOVERNORS  
OF GRANDE PRAIRIE REGIONAL COLLEGE**

MAY 26, 2011, 3:00 P.M.  
BOARD ROOM E211

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Board Members:	Mr. Vince Vavrek, Chair	Ms. Wendy McMillan
	Ms. Jackie Clayton	Mr. Pete Merlo
	Mr. Don Gnatiuk	Mr. Doug Morris
	Ms. Debra Gustavson	Mr. Tab Pollock
	Mr. Richard Horner	Ms. Jenna Backer
	Mr. Drew Lamont	Mr. Stewart Wilson
	Ms. Anita Luck	
Guests:	Ms. Marg McCuaig-Boyd	Ms. Laurie Sutherland
	Ms. Susan Banskroft	Mr. Carmen Haakstad
	Ms. Lynne Ness	

### **Consent Agenda**

#### **Call To Order**

The public session of the May 26, 2011 Board of Governors meeting was called to order at 3:30 p.m.

The Board Chair welcomed new Board member Jenna Backer, and extended congratulations to Debra Gustavson on her reappointment.

#### **Adoption of Agenda**

The Board Chair called for amendments to the Agenda of May 26, 2011.

**MOVED** by A. Luck, **seconded** by S. Wilson, the Agenda of May 26, 2011 is approved as received with the following amendments:

- Addition: 1.5 Banking Signing Authority
- Addition: 1.6 Corporate Trading
- Addition: 2.1.1 CEO Contract Revision

**CARRIED  
5434/2011**

## **Adoption of April 28, 2011 Minutes**

The Board Chair called for errors or omissions in the April 28, 2011 Minutes.

**MOVED** by R. Horner, **seconded** by D. Lamont, the Board of Governors Meeting Minutes of April 28, 2011 be approved as received.

**CARRIED**  
**5435/2011**

## **Tenure Committee Recommendations**

As required by the Academic Staff Association/Board of Governors Collective Agreement Article 11, the Tenure Committee submitted its recommendations for Tenure to the Board of Governors for approval.

**MOVED** by D. Gnatiuk., **seconded** by T. Pollock., the Board approves the following recommendations of the Tenure Committee:

Tenure be granted effective August 15, 2011 to:

- Victoria Abboud
- Linda Duval-Richard
- Carmen Gorgichuk
- Laura Hancharuk
- Jennifer Head
- Bonnie Hessler
- Lorna Perry
- Laura St. Pierre
- Khristine Weeks
- Daryl White

And further, the following individuals be retained effective August 15, 2011, with the stated conditions of approval:

- Carolyn Vasileiou, contingent on the completion of her Master's degree no later than August 14, 2011. If the Master's degree is incomplete on August 14, 2011, the Tenure Committee recommends that Ms. Vasileiou be retained for an additional year during which Ms. Vasileiou shall again be considered for tenure.
- Bonny Townsend, contingent on the receipt of documentation showing completion of her Master's degree no later than August 14, 2011. If the Master's degree is incomplete on August 14, 2011, the Tenure Committee recommends that Ms. Townsend be retained for an additional year during which Ms. Townsend shall again be considered for tenure.



- Jim Wohlgemuth, contingent on the receipt of documentation proving completion of his Master's degree no later than August 14, 2011.
- Deena Honan, contingent on the receipt of documentation showing completion of her Master's degree no later than August 14, 2011. If the Master's degree is incomplete on August 14, 2011, the Tenure Committee recommends that Ms. Honan be retained for an additional year during which Ms. Honan shall again be considered for tenure.
- Susana Styles, contingent on the receipt of documentation proving completion of her Master's degree no later than August 14, 2011.

**CARRIED**  
**5436/2011**

## **2011-2014 GPRC Comprehensive Institutional Plan**

The President submitted to the Board, the 2011-2014 GPRC Comprehensive Institutional Plan for approval.

**MOVED** by P. Merlo, seconded by A. Luck, the GPRC 2011-2014 Comprehensive Institutional Plan be approved for submission to Alberta Advanced Education and Technology.

**CARRIED**  
**5437/2011**

The Board has asked that in the future, unless there are significant revisions to the Plan, that they receive an executive summary page of the critical revisions accompanied by the Plan.

## **Governance**

### **Banking Resolution**

Approval is required from the GPRC Board of Governors in order to update records of signing authority with the Royal Bank, given the recent changes in leadership at GPRC.

**MOVED** by T. Pollock, seconded by D. Morris, the Board of Governors approves any two of the following as authorized to sign jointly on behalf of Grande Prairie Regional College:

- Chair Board of Governors Vincent Vavrek
- President and CEO Don Gnatiuk
- Vice-President Administration Laurie Sutherland
- Director of Financial Services Wendy Morrow

**CARRIED**  
**5438/2011**



## Corporate Trading Resolution

The Board of Governors received a request to approve trading officers and signing officers for RBC Dominion Securities investment accounts.

**MOVED** by D. Gustavson, seconded by J. Clayton, the Board of Governors approve the following amendments to the September 21, 2005 Motion 5088/2006, amending the Grande Prairie Regional College Corporate Trading Signing Authority to the following officers:

- Chair Board of Governors: Michael O'Connor replaced by Vincent Vavrek
- Vice-President Administration: Ken Riley replaced by Laurie Sutherland.

**CARRIED**  
**5439/2011**

## CEO Contract

The Compliance and Continuity Committee of the Board of Governors, has completed a review of the CEO contract and recommends to the Board a minor addition related to long distance travel arrangements.

The President declared a conflict and will abstain from voting on a resolution.

**MOVED** by P. Merlo, seconded by S. Wilson, the following addition be made to the President's contract: "While it is expected that the CEO travel will be by the most economical and direct route possible, when travel by air exceeds three hours, the President may choose to travel business class."

**CARRIED**  
**5440/2011**  
**Abstention: D. Gnatiuk**

## GPRC Board of Governors Mandate and Roles Document

The GPRC Board of Governors Mandate and Roles Document requires resubmission to the Minister with the signature of the new Board Chair. The Board of Governors has reviewed the Mandate and Roles Document and with the exception of seeking clarification regarding the appointment of Vice-Presidents by the Board as stated on page 4, no other revisions are recommended at this time.

**MOVED** by D. Morris, **seconded** by W McMillan, the Board approved the GPRC Board of Governors Mandate and Roles Document, with the proviso that the Minister is requested to remove the section indicating that Boards have authority to appoint vice-presidents.

**CARRIED**  
**5441/2011**



## **2011-2012 Board Committee Roster**

The Board of Governors reviewed the Committee Roster for 2011-2012 and filled the vacancies as required.

**MOVED** by D. Morris, **seconded** by W McMillan, the Board approve the 2011-2012 Board Committee Roster with the following amendments:

- Jackie Clayton is assigned to the Committee on Compliance and Continuity for a two year term ending June 2013.
- Anita Luck is reappointed to the Audit Committee for a two year term ending June 2013.
- Drew Lamont is appointed to the Audit Committee for a two year term ending June 2013.
- Stewart Wilson is appointed to the Alumni/Foundation Board of Directors for a two year term ending June 2013.

**CARRIED**  
**5442/2011**

## **2011-2012 Board Meeting Schedule**

The Board of Governors reviewed the Schedule of Events and Board meeting schedule for 2011-2012.

**MOVED** by D. Morris, **seconded** by W McMillan, the Board approve the schedule of events and meeting schedule for 2011-2012.

**CARRIED**  
**5443/2011**

Amendments to the schedule will be required as new event dates are known. M. Clarke will submit the meeting schedule to the Board electronically in meeting planner format as well as maintain on the Board website.

## **BP3, Delegation to the President**

The Board of Governors reviewed BP-3, Board President Relationship Policy, Delegation to the President.

**MOVED** by R. Horner, **seconded** by A. Luck, the Board reaffirms BP-3, Delegation to the President.

**CARRIED**  
**5444/2011**



## **GP 9.2 Committee on Compliance and Continuity Terms of Reference**

The Board of Governors reviewed GP 9.2 Committee on Compliance and Continuity Terms of Reference.

**MOVED** by P. Merlo, **seconded** by D. Lamont, the Board reaffirms GP 9.2 Committee on Compliance and Continuity Terms of Reference.

**CARRIED**  
**5445/2011**

## **GP 12 Board Reimbursement**

The Board of Governors reviewed GP-12, Board Reimbursement Policy.

**MOVED** by J. Clayton, **seconded** by D. Gustavson., the Board reaffirms GP-12, Board Reimbursement Policy with the following amendment:

1. A monthly stipend will be issued from the payroll office as a College pay cheque and is considered compensation for regular Board meetings and ambassadorship activities. ~~After a member misses two regular Board meetings in any fiscal year, that member will forfeit the monthly stipend for each month that he/she is not in attendance at the regular Board meeting.~~

**CARRIED**  
**5446/2011**

## **CEO Report**

### **Recognitions:**

The President reviewed the numerous recognitions for the past month.

## **Self-Evaluation of Governance Process**

Board members received the self-evaluation form and are asked to complete and submit the form. Results will be discussed at the June meeting.

## **Adjournment**

The public meeting adjourned at 4:10 p.m.

A handwritten signature in black ink, appearing to read "Vavrek", written over a horizontal line.

Vincent C. Vavrek, Chair

A handwritten signature in blue ink, appearing to read "Maureen Clarke", written over a horizontal line.

Maureen Clarke, Secretary