



**REGULAR MEETING OF THE BOARD OF GOVERNORS  
OF GRANDE PRAIRIE REGIONAL COLLEGE  
GRANDE PRAIRIE REGIONAL COLLEGE, E211  
JANUARY 28, 2010, 3:00 P.M.**

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Board Members: Mr. Michael O'Connor, Chair  
Ms. Jackie Clayton  
Mr. Tim Garner  
Mr. Don Gnatiuk  
Ms. Chelsey Greene  
Ms. Debra Gustavson  
Mr. Richard Horner, notice of absence  
Mr. Daniel Lemieux  
Ms. Anita Luck  
Ms. Wendy McMillan  
Mr. Grant Menzies  
Mr. Peter Merlo  
Mr. Vince Vavrek

Guests: Mr. Kellan Eckstrom Mr. Carmen Haakstad Ms. Lynne Ness  
Ms. Karen Scribner

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**CALL TO ORDER**

The Board Chair called to order the public session of the meeting at 3:00 p.m.

**ADOPTION OF AGENDA**

The Board Chair called for amendments to the Agenda of January 28, 2010.

**MOVED** by P. Merlo, seconded by C. Greene, the Agenda of January 28, 2010 is approved with the following addition: 6.1.1 Board Operating Budget 2010-2011.

**CARRIED  
5332/2010**

**MINUTES OF DECEMBER 10, 2009**

The Board Chair called for errors or omissions in the December 10, 2009 Minutes.

**MOVED** by C. Greene, seconded by V, Vavrek, the Minutes of December 10, 2009 are approved with noted editorials.

**CARRIED  
5333/2010**

**REQUIRED APPROVALS****APPROVAL OF TUITION FEE SCHEDULE 2010-2011**

In accordance with the Post-Secondary Learning Act, 61(1) the Board of Governors shall set the tuition fees to be paid by students.

As directed by the Tuition Fee Policy, the Dean of Student Experience has drafted a Tuition Fee Schedule for 2010-2011 and 2011-2012 and has received feedback for consensus from GPRC Senior Administration, Instruction Team, Administrative Council, Students' Association Executive and Student Council. The proposed increase for these years is 1.5%.

In reviewing the tuition fee proposals and the related criteria and associated data, the opinions of the various stakeholders through an extensive consultation process have been considered and the attached Estimated Fees for 2010-2011 are recommended for approval. Note: The fee schedule will be published in the College Calendar and the GPRC Business Plan. **The Tuition Fee Policy limits tuition to not exceed 30% of the net operating costs.**

**MOVED** by Chelsey Greene, seconded by Jackie Clayton, the Board of Governors approve the recommended Tuition Fee Schedule for 2010-2011 and 2011-2012 as attached.

**CARRIED  
5334/2010**

**MONITORING CEO PERFORMANCE****EL1 – TREATMENT OF PEOPLE**

The Board received and reviewed the CEO Monitoring Report on *EL-1 Treatment of People*. In addition, the Institutional Research and Planning Officer Kellan Eckstrom presented the analysis and report of the 2009-2010 Staff Satisfaction Survey.

Board members suggested that future reports on Treatment of People include the Safe Harbour initiative as evidence.

**MOVED** by P. Merlo, seconded by T. Garner, the Board accept the CEO Monitoring Report on EL-1 Treatment of People as a reasonable interpretation of the policy supported by appropriate rationale.

**CARRIED  
5335/2010**

**GOVERNANCE PROCESS – ITEMS FOR DECISION****BOARD OPERATING BUDGET 2010-2011**

The Board received a summary of the 2010-2011 Board of Governors operating budget in the Committee of the Whole. The formal letter regarding the 2010-2011 operating

budget has not been received from the Minister. If this correspondence indicates new information, the budget may require a second review.

**MOVED** by Anita Luck, seconded by Debra Gustavson, the Board of Governors approve the 2010-2011 budget, as it was presented in the Committee of Whole, with a -2% decrease from the prior year.

**CARRIED**  
**5336/2010**

## **ENDS**

### **Governance Policy – The Mega End**

Board members reviewed the Ends at the December 16 Governance Workshop and made amendments to the Mega End.

**MOVED** by Anita Luck, seconded by Jackie Clayton, the Board Mega End is approved as revised.

**CARRIED**  
**5337/2010**

### **Governance Policy – Relevant Skills For Success**

Board members reviewed the End Relevant Skills for Success at the December 16 Governance Workshop and made amendments to the End.

**MOVED** by Dan Lemieux, seconded by Vince Vavrek, the Board End Relevant Skills for Success (E-1) is approved as revised.

**CARRIED**  
**5338/2010**

### **Governance Policy – Increased Accessibility to Post-Secondary Education**

Board members reviewed the End Increased Accessibility to Post-Secondary Education at the December 16 Governance Workshop and made amendments to the End.

**MOVED** by Pete Merlo, seconded by Debra Gustavson, the Board End Increased Accessibility to Post-Secondary Education (E-2) is approved as revised.

**CARRIED**  
**5339/2010**

### **Governance Policy – Accessible Resources to Improve Quality of Life**

Board members reviewed the End Accessible Resources to Improve Quality of Life at the December 16 Governance Workshop and made amendments to the End.

**MOVED** by Anita Luck, seconded by Tim Garner, the Board End Accessible Resources to Improve Quality of Life (E-3) is approved as revised.

**CARRIED**  
**5340/2010**

**Governance Policy – Research-Based Knowledge**

Board members reviewed the End Research-Based Knowledge at the December 16 Governance Workshop.

**MOVED** by Grant Menzies, seconded by Dan Lemieux, the Board End Research-Based Knowledge (E-4) is approved.

**CARRIED**  
**5341/2010**

**GOVERNANCE POLICY GP-1, GOVERNANCE COMMITMENT**

Board members reviewed the Governance Policy GP-1 Governance Commitment at the December 16 Governance Workshop and made amendments to the End.

**MOVED** by Vince Vavrek, seconded by Jackie Clayton, the Board Governance Policy on Governance Commitment (GP-1) is approved as revised.

**CARRIED**  
**5342/2010**

**ALBERTA PUBLIC AGENCIES GOVERNANCE ACT**

In accordance with the requirements of the Alberta Public Agencies Governance Act, the GPRC Board of Governors has prepared, in consultation with the Minister of Alberta Advanced Education and Technology, its Mandate and Roles Document. The document will be published on the College website along with the Board's Code of Conduct.

**MOVED** by Grant Menzies, seconded by Don Gnatiuk, the Board approves its Mandate and Roles Document for submission to the Minister of Alberta Advanced Education and Technology.

**CARRIED**  
**5343/2010**

**MONITORING BOARD PERFORMANCE**

**GP-2 – BOARD MEMBERS CODE OF CONDUCT**

The Board received and reviewed Governance Process Policy – Board Members Code of Conduct (GP-2) and completed the worksheet assessing the Board's compliance with the Governance Process explicit to this policy.

**MOVED** by Jackie Clayton, seconded by Vince Vavrek, the Board Governance Policy on Board Members Code of Conduct (GP-2) be revised as follows:

'2.9 A public Board member, either directly or indirectly (e.g., having interest in a business not publicly traded) shall not receive remuneration from the College through the supply of goods or services unless it is through a public tendering process the College procurement process.'

**CARRIED**  
**5344/2010**

## **INCIDENTAL INFORMATION**

### **BOARD CHAIR REPORT**

The Board Chair reported:

- The Board of Governors will be forming a committee in response to the Alberta Public Agencies Governance Act that will:
  - look at recruitment processes for Board members, the Board Chair and the President
  - assist in the review and monitoring of the Board Mandate and Roles Document
  - establish its own terms of reference
- Board members are invited to express their interest to be included on this Committee. Currently the committee consists of D. Lemieux, M. O'Connor and D. Gnatiuk.

### **CEO REPORT**

The President reported on:

- the recognitions made by Executive for value-added contributions to GPRC and the community (attachment)
- activities and meetings attended
- the Annual Report will be circulated for Board feedback
- a special bursary established by the first Chair of the GPRC Board of Governors.

## **SELF-EVALUATION OF GOVERNANCE PROCESS AT THIS MEETING**

Board members received in their Board packages the Board meeting self-evaluation form. Members completed the form and handed it in for compilation and discussion at the February meeting.

## **ROUNDTABLE**

Board members comments:

- Accolades to Jackie Clayton and other ambassadors of GPRC for their involvement in the organization of the Arctic Winter Games.

- Appreciation is extended to W. McMillan, D. Gustavson, and former Board of Governor L. Boucher for communicating to their GPRC constituent groups the roles and responsibilities of the Board.
- P. Merlo reported on the January 19 Alumni/Foundation Board meeting, as well as an opportunity to attend an information session with expert philanthropist Guy Malabone.
- The Chair thanked GPRC President, Executive and staff for their participation in the staff satisfaction survey and congratulated on the positive results.

### ADJOURNMENT

The public meeting adjourned at 4:15 p.m.



Michael O'Connor, Chair



Maureen Clarke, Secretary