



**In Attendance:** Mr. Vincent Vavrek, Chair  
 Mr. Pete Merlo, Vice-Chair  
 Ms. Carla Basarab  
 Ms. Jackie Clayton  
 Mr. Don Gnatiuk, President  
 Mr. Drew Lamont, Notice of

Ms. Anita Luck  
 Mr. Doug Morris  
 Dr. Alan Segal  
 Ms. Lydia Sadiq  
 Mr. Stewart Wilson

**Notice of Absence:** Mr. Drew Lamont  
 Mr. Bryan Gouthro

Mr. Tab Pollock

**Guests:** Lynne Ness, GPRC Community Relations  
 Laurie Sutherland, Vice-President Administration  
 Fairview Post Chris Eakin

NO.	AGENDA ITEM
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**1. CONSENT AGENDA**

1.1 ADOPTION OF OCTOBER 24, 2013 AGENDA

The Board Chair called for revisions to the October 24, 2013 Agenda. The Agenda was approved as circulated.

1.2 ADOPTION OF SEPTEMBER 26, 2013 MINUTES

The Chair called for errors or omissions to the September 26, 2013 Minutes. None being noted the Minutes of September 26, 2013 were approved as presented.

**2. GOVERNANCE**

2.1. LETTER OF EXPECTATION

In compliance with the directive of the Ministry of Alberta Enterprise and Advanced Education, whereby each Alberta institution will require an agreement regarding high level strategic directions and performance expectations, GPRC revised its interpretation of the Letter of Expectation (LOE) between the Board of Governors and the Minister. The Board received the 4<sup>th</sup> draft of the Letter of Expectation for ratification and submission to the Minister of Alberta Enterprise and Advanced Education.

**MOVED** by D. Gnatiuk, **seconded** by S. Wilson, the Board of Governors ratify the Letter of Expectation between the Minister of Alberta Enterprise and Advanced Education and the Board of Governors of Grande Prairie Regional College, for submission for approval to the Minister.

**CARRIED**  
**5568/2013**

## 2.2. GOVERNANCE PROCESS POLICIES

### 2.2.1. Executive Limitation Financial Condition and Activities

The President reported on the Executive Limitation, Financial Condition and Activities (EL3). The Board appreciated the new format.

**MOVED** by P. Merlo, **seconded** by C. Basarab, that the Board of Governors has read the CEO monitoring report on EL3, Financial Condition and Activities, and has assessed that the interpretation is reasonable, and that the evidence sufficiently demonstrates compliance with the interpretation.

**CARRIED**

**5569/2013**

**Abstention: D. Gnatiuk**

### 2.2.2. 2012/13 Audited Consolidated Financial Statements and Internally Restricted Net Assets

GPRC's 2012/13 Financial Statements have been audited by the Auditor General's Office, and the Auditor's Exit Conference was held with the Board Audit Committee on October 24, 2013. The Internally Restricted Net Assets of the College total \$1,923,545. This includes the total of Alumni/ Foundation internally restricted net assets of \$927,390.

**MOVED** by A. Luck, **seconded** by J. Clayton, that the 2012/13 Grande Prairie Regional College Audited Consolidated Financial Statements, including the internally restricted net assets, be approved.

**CARRIED**

**5570/2013**

The Board Chair reported on the Exit Audit meeting held today with the representatives of the Auditor General and Auditing Agents Offices. This year end is the 3rd consecutive year that GPRC has had a no recommendation audit. Congratulations are extended to the Financial Services Department.

## **3. CEO REPORT**

### 3.1 Issues of Enterprise Risk

The Board of Governors received the report on issues of enterprise risk from the President for consideration and information during the Committee of the Whole.

### 3.2 Recognition

D. Gnatiuk reported on *Breakfast with the Boys*, held at GPRC. The event was sold out, and F. Fournier and his team of athletes are to be commended for their work in putting this together.

The Grande Prairie Regional College Centre for Research and Innovation is ranked as 15<sup>th</sup> out of the top 50 research Colleges in Canada.

The Board of Governors received the GPRC recognitions within the electronic newsletter, *The Insider*.

### 3.3 Other

ACCC Board of Directors and National Summit on Advanced Skills, Demographics and Impact of Technology/ACCC Parliament on the Hill: The President reported on his recent appointment to the ACCC Board of Directors and meetings in Ottawa during the annual Presidents on Parliament Hill meetings where he and S. Wilson were able to access politicians to further the agenda of post-secondary education.

While in Ottawa, S. Wilson and D. Gnatiuk presented Senator Dennis Patterson with the PACE Award (Provincial Award Celebrating Excellence).

## **4. SELF-EVALUATION OF GOVERNANCE PROCESS AT THIS MEETING**

Board members received the Board meeting self-evaluation form. Members were asked to complete and submit the form. Results will be discussed at the November meeting.

## **5. ROUNDTABLE**

Board members had the following comments:

- J. Clayton thanked everyone for their support during her campaign for City Council.
- Board members are looking forward to the President's Ball and the Annual Workshop.

## **6. ADJOURNMENT**

The meeting adjourned at 4:00 p.m.



Vincent C. Vavrek, Chair



Maureen Clarke, Secretary