



In Attendance: Mr. Vincent Vavrek, Chair
 Ms. Carla Basarab
 Mr. Don Gnatiuk, President
 Mr. Drew Lamont
 Ms. Anita Luck
 Mr. Doug Morris
 Mr. Tab Pollock
 Ms. Lydia Sadiq
 Mr. Stewart Wilson

Notice of Absence: Mr. Pete Merlo, Vice-Chair
 Ms. Jackie Clayton
 Mr. Bryan Gouthro
 Dr. Alan Segal

Guests: Susan Banskrove, Vice-President Academics and Research
 Carmen Haakstad, Vice-President External Relations
 Laurie Sutherland, Vice-President Administration
 Lynne Ness, GPRC Corporate Communications
 Joanne Balance, GPRC Alumni Development
 Tom Bateman, Daily Herald-Tribune
 Jenny Oatway, Free FM

NO.	AGENDA ITEM
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1. CONSENT AGENDA

1.1 ADOPTION OF JANUARY 23, 2014 AGENDA

The Board Chair called for revisions to the January 23, 2014 Agenda. The Agenda was approved as circulated.

1.2 ADOPTION OF NOVEMBER 28, 2013 MINUTES

The Chair called for errors or omissions to the November 28, 2013 Minutes. The Minutes of November 28, 2013 were approved by consensus.

2. GOVERNANCE

2.1 BOARD OF GOVERNORS AWARD OF DISTINCTION RECIPIENT 2014

In recognition of Contributions to Excellence in Education, the Board of Governors Award of Distinction was established in 2004. The Award of Distinction is the College's highest tribute to individuals or groups within our community.

WHEREAS the recommendation for the 2014 recipient of the GPRC Board of Governors' Award of Distinction was presented to the Board of Governors in the January 2014 Committee of the Whole meeting. The recipient will be presented with the award at the March 4, 2014 President's Awards luncheon.

MOVED by C. Basarab, **seconded** by D. Morris, that the GPRC Board of Governors unanimously approves the recipient of the 2014 GPRC Board of Governors Award of Distinction as presented in the Committee of the Whole.

CARRIED
5577/2014

2.2 GPRC BOARD OF GOVERNORS ROLES AND MANDATES DOCUMENT

T. Pollock reported on the review of the Mandate and Roles document, and recommended on behalf of the Compliance and Continuity Committee, updating the document with revisions requested by the Minister's Office, as well as the Department name changes.

The GPRC Roles and Mandates document was developed and approved collaboratively with the Minister of Innovation and Advanced Education in February, 2012, and is a compliance requirement of the Alberta Public Agencies Governance Act.

MOVED by S. Wilson, **seconded** by D. Lamont that the Board of Governors approve the recommendation of the Compliance and Continuity Committee to approve the amended Mandate and Roles Document for submission to the Minister of Innovation and Advanced Education.

CARRIED
5578/2014

2.3 GPRC TUITION FEE 2014-2015

In accordance with the Post-Secondary Learning Act, 61(1) the Board of Governors shall set the tuition fees to be paid by students. These fees are set in compliance with the Public Post-Secondary Institutions' Tuition Fee Regulation, and as directed by the Department of Innovation and Advanced Education.

In accordance with these regulations, the Dean of Student Experience has drafted a Tuition Fee Schedule for 2014-2015 and has received feedback for consensus from GPRC Executive, Senior Administration, Deans and Chairs Council, Administrative Council, Students' Association Executive and Student Council.

In reviewing the tuition fee proposals and related criteria and associated data, the opinions of the various stakeholders through an extensive consultation process have been considered and the estimated fees for 2014-2015 is recommended for approval.

The Tuition Fee Policy limits tuition to not exceed 30% of the net operating costs. A directive from Innovation and Advanced Education restricts tuition fee increases for the 2014-2015 academic year to not exceed 1%. With this increase, GPRC would continue to have among the three lowest tuition fees in Alberta.

MOVED by A. Luck, **seconded** by L. Sadiq, that the Board of Governors approves the recommended tuition fee schedule for 2014-2015 consistent with the provincial mandate, indicating a maximum allowable increase of 1%.

CARRIED
5579/2014

3 **CEO REPORT**

3.1 EXECUTIVE LIMITATION FINANCIAL CONDITION AND ACTIVITIES

The Board of Governors received the quarterly financial report in the Committee of the Whole, indicating that GPRC will meet its budget and end the year with a balanced statement. The Minister has awarded an injection of 2.6% on the base grant.

The Board accepts this report in accordance with the requirements of the Board Executive Limitations.

3.2 ISSUES OF ENTERPRISE RISK

The Board received the report on issues of enterprise risk from the President for information during the Committee of the Whole.

3.3 RECOGNITION

President Gnatiuk read the recognitions of College staff and faculty, and the community successes since the last Board meeting. This information is also available in the GPRC Insider newsletter.

Special recognition is noted for West Yellowhead Stewardship Manager Renée LaBoucane for implementing a very successful Class One Driver program in Hinton, in collaboration with Alberta Works and the industry sectors in Hinton and Edson. The class will conclude with employer interviews.

3.4 OTHER

The President updated the Board on the process for use of College fleet vehicles. Drivers are permitted to operate a College fleet vehicle after submitting a current driver's abstract, and meeting the requirements of the GPRC Vehicle Use Policy.

4 **SELF-EVALUATION OF GOVERNANCE PROCESS AT THIS MEETING**

Board members received the Board meeting self-evaluation form. Members were asked to complete and submit the form. Results will be discussed at the February meeting.

5 ROUNDTABLE

Board members had the following comments:

- The renovations to expand the student area in C Wing by removing offices are beautiful.
- At a Fairview Town Council meeting attended by local residents GPRC was noted as being one of the most important entities in Fairview and that the community needs to support the campus to ensure it is maintained and grows.
- Members of the Town and MD of Fairview are thanked for continuing to meet with College leadership every two months to share expertise and communicate on issues relevant to the stewardship region.
- The students were pleased with the consultation process taken to set tuition fees.
- ACCC will hold a members vote to discuss the rebranding and renaming of ACCC.
- The ACAC Women's' Volleyball Championships will be held at GPRC from Feb 20-23.

6 ADJOURNMENT

The meeting adjourned at 3:50 p.m.



Vincent C. Vavrek, Chair



Maureen Clarke, Secretary