



**In Attendance:** Mr. Vincent Vavrek, Chair  
 Mr. Pete Merlo, Vice-Chair  
 Ms. Carla Basarab  
 Ms. Jackie Clayton  
 Mr. Don Gnatiuk, President and CEO  
 Mr. Bryan Gouthro  
 Mr. Drew Lamont  
 Ms. Anita Luck  
 Mr. Doug Morris  
 Ms. Lydia Sadia  
 Dr. Alan Segal  
 Mr. Stewart Wilson

**Notice of Absence:** Mr. Tab Pollock

**Guests:** Lisa Hollis, GPRC Community Relations  
 Representing the Employees' Association: Shawna McClelland,  
 Paula McGregor, Rick Scott, Hazel Liley, Tanya Kinderwater,  
 Suzanne Dunn, Caryl Sallows

**Media:** Fairview Post Chris Eakin  
 Free FM Sarah Buchem

NO.	AGENDA ITEM
-----	-------------

**1. CONSENT AGENDA**

1.1 ADOPTION OF AUGUST 22, 2013 AGENDA

The Board Chair called for revisions to the August 22, 2013 Agenda. The Agenda is approved as circulated.

1.2 ADOPTION OF JUNE 19, 2013 MINUTES

The Chair called for errors or omissions to the June 19, 2013 Minutes. None being noted the Minutes of June 19, 2013 were approved as presented.

1.3 BOARD/EMPLOYEES' ASSOCIATION COLLECTIVE AGREEMENT

The negotiating teams for the Board of Governors and Employees' Association have reached an agreement for a four-year contract with wage and professional development benefit reopeners every year until June 2017.

**MOVED** by J. Clayton, **SECONDED** by S. Wilson, the Board of Governors ratify the 2013-2017 Board of Governors/Employees' Association Collective Agreement as negotiated, with wage and professional development benefit reopeners every year until June 2017.

**CARRIED**  
**5562/2013**

## 2. GOVERNANCE

### 2.1 LETTER OF EXPECTATION

In compliance with the directive of the Ministry of Alberta Enterprise and Advanced Education, whereby each Alberta institution will require an agreement regarding high level strategic directions and performance expectations, GPRC has prepared its interpretation of the draft Letter of Expectation (LOE) between the Board of Governors and the Minister. The Board receives the LOE for ratification and submission to the Minister of Alberta Enterprise and Advanced Education.

**MOVED** by P. Merlo, **SECONDED** by L. Sadiq, the Board of Governors ratify the draft Letter of Expectation between the Minister of Alberta Enterprise and Advanced Education and the Board of Governors of Grande Prairie Regional College, for submission for approval to the Minister.

**CARRIED**  
**5563/2013**

### 2.2 GOVERNANCE PROCESS POLICIES

#### 2.2.1 GP 9.3, Board Development Planning Terms of Reference

In compliance with the Board of Governors Governance Policies, a Terms of Reference has been developed for Board Development Planning that would be incorporated into the Governance Policies.

**MOVED** by S. Wilson, **SECONDED** by J. Clayton, the Board of Governors approve the new Terms of Reference for Board Development Planning as GP 9.3 for inclusion in the Board Governance Policies.

**CARRIED**  
**5564/2013**

#### 2.2.2 GP 4, Board Job Contribution

As part of the regular review of Governance Policy, D. Morris reported on his assessment of GP 4, Board Job Contributions, and the performance and compliance of the Board with this policy.

**MOVED** by D. Morris, **SECONDED** by J. Clayton, that the Board of Governors has assessed its performance with GP 4, Board Job Contributions, and agrees that the Board of Governors acts consistently, and is in compliance with GP 4, Board Job Contributions.

**CARRIED**  
**5565/2013**

### 2.2.3 GP 5, Roles of Chair and Vice-Chair

D. Morris reported on his assessment of GP 5, Roles of Chair and Vice-Chair, and the performance and compliance of the Board with this policy.

**MOVED** by D. Morris, **SECONDED** by A. Luck, that the Board of Governors has assessed its performance with GP 5, Roles of Chair and Vice-Chair, and agrees that the Board of Governors acts consistently, and is in compliance with GP 5, Roles of Chair and Vice-Chair.

**CARRIED**  
**5566/2013**

## 2.3 ACADEMIC COUNCIL

### 2.3.1 Public Member Appointment

As required by the Post-Secondary Learning Act, the GPRC Academic Council composition includes two public members appointed by the Board of Governors.

The Chair of Academic Council is seeking Board approval for the appointment of Dwight Logan for a two-year term effective September 2013.

**MOVED** by A. Segal, **SECONDED** by B. Gouthro, the Board of Governors approves that Dwight Logan be appointed as public member to Academic Council for a two-year term effective September 2013 and ending June 2015.

**CARRIED**  
**5567/2013**

## 3. **CEO REPORT**

### 3.1 ISSUES OF ENTERPRISE RISK

The Board of Governors received the report on issues of enterprise risk from the President for consideration and information during the Committee of the Whole.

### 3.2 OTHER

- GPRC will host Breakfast with the Boys on October 25.
- The President will include recognitions to the Board in the newsletter *The Insider*.

## 4. **SELF-EVALUATION OF GOVERNANCE PROCESS AT THIS MEETING**

Board members received the Board meeting self-evaluation form. Members were asked to complete and submit the form. Results will be discussed at the September meeting.

5. **ROUNDTABLE**

Board members had the following comments:

- welcome to the two newest Board members: Carla Basarab and Lydia Sadiq
- the visit and words of the Deputy Premier were inspirational and motivating
- deepest sympathies to the family of Peace Country Pioneer and dear friend to the College, Elizabeth Sheehan.

6. **ADJOURNMENT**

The meeting adjourned at 3:54 p.m.

A handwritten signature in black ink, appearing to read 'V. Vavrek', written over a horizontal line.

Vincent C. Vavrek, Chair

A handwritten signature in blue ink, appearing to read 'M. Clarke', written over a horizontal line.

Maureen Clarke, Secretary