GPRC Alumni/Foundation

LEGACY FUND GUIDELINES

Rationale

The GPRC Alumni/Foundation Legacy Fund aims to provide financial assistance to GPRC Faculties, Departments and SA Sanctioned Student Groups to further the mission of the organization by creating connections to knowledge, experience and community one life at a time.

Criteria

Legacy Fund applications should fall under one of the following categories:

a) Knowledge

b) Experience

c) Community

Purpose

The allocation of Alumni Foundation Legacy Endowment Fund interest shall be determined by the Alumni Foundation Board of Directors. Grants from the GPRC Alumni Foundation Legacy Fund range up to a maximum of $5,000 subject to availability of funds.

Application Deadline

Applications will be reviewed once a year by the Finance Committee of the GPRC Alumni/Foundation. The deadline for application is May 15.

Send completed application package (cover page, one page outline, and expense and revenue form) to:

Alumni Foundation Board Treasurer
C/O Community Relations
Grande Prairie Regional College
780.539.2719

GPRC Alumni/Foundation

LEGACY FUND APPLICATION COVER PAGE

Date: _____

Name of GPRC Faculty, Department or Student Group:

_____

Applicant/Contact Person: _____

Phone:_____ Email: _____

1. Criteria: Provide a typed, one page outline of your request and submit with this cover page

2. If funding is for a special event or reunion please state:

Date(s) of event(s):_____

Location of event(s): _____

3. Amount requested *(maximum $5,000)*: $ _____
(Submit revenue and expenditure form with application package)

Applicant/Contact Person Signature: _____

Dean/Department Head approval _____
(Please print name):

Signature: _____

GPRC
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EXPENSE AND REVENUE FORM

EXPENSES:

Tuition/fees	$_____	
Supplies/materials	$ _____	
Other (please itemize)	$ _____	
Total Expenses:		$_____

REVENUE:

Funds Raised/Donations	$_____	
Legacy Fund (Maximum $5,000)	$ _____	
Other	$ _____	
Total Revenue:		$ _____

Previous funding assistance received:

Year 20_____ Amount: $ _____

To the best of my knowledge, the above statements are true as of this date.

Date: _____

Applicant/Contact Person Name: _____
(Please print name)

Signature: _____