



**DEPARTMENT OF AUTOMOTIVE SERVICE TECHNICIAN, PARTS & POWER  
ENGINEERING**

**COURSE OUTLINE**

**PARTS AND MATERIALS PRE EMPLOYMENT CERTIFICATE –  
SEMESTER 3 (SPRING 2014)  
PM 3100 WORK PRACTICUM**

**2.5 CREDITS (160 HOURS/4 WEEKS/PRACTICUM)**

**INSTRUCTOR:** Brian Carreau                      **PHONE:** 780 835 6631  
**OFFICE:** TIB 236                                      **E-MAIL:** bcarreau@gprc.ab.ca

**OFFICE HOURS:** Monday to Friday 8:00AM – 4:00PM

**PREREQUISITE(S)/COREQUISITE:** Successful completion of Parts and Materials Pre Employment Certificate courses scheduled prior to work practicum date.

**REQUIRED TEXT/RESOURCE MATERIALS:** None

**CALENDAR DESCRIPTION:** This course is a four week work practicum in a wholesale, retail or warehouse distribution business. Location of the practicum is the responsibility of the student with some support and final approval from the instructors.

**CREDIT/CONTACT HOURS:** 2.5 Credits – 160 hours – 40 hours per week

**DELIVERY MODE(S):** Off campus approved work site

**OBJECTIVES (OPTIONAL):**

Upon completion of this course the student will have experienced an entry level working knowledge of retail, wholesale or warehouse distribution business.

**TRANSFERABILITY:** None

**GRADING CRITERIA:** CREDIT OR NO CREDIT

**EVALUATIONS:** Work Placement Evaluation completed by the on-site supervisor according to criteria determined by GPRC Fairview Campus AST/Parts Department.

**STUDENT RESPONSIBILITIES:**

Please refer to the Student Rights and Responsibilities policy in the Grande Prairie Regional College Calendar or at

[www.gprc.ab.ca/downloads/documents/StudentRightsandResponsibilities.pdf](http://www.gprc.ab.ca/downloads/documents/StudentRightsandResponsibilities.pdf).

**STATEMENT ON PLAGIARISM AND CHEATING:**

Refer to the Student Conduct section of the College Admission Guide at <http://www.gprc.ab.ca/programs/calendar/> or the College Policy on Student Misconduct: Plagiarism and Cheating at

[www.gprc.ab.ca/about/administration/policies/\\*\\*](http://www.gprc.ab.ca/about/administration/policies/**)

\*\*Note: all Academic and Administrative policies are available on the same page.

**COURSE SCHEDULE/TENTATIVE TIMELINE:** Work experience component.