



Grande Prairie Regional College

Unit Clerk Certificate Program
Department: Nursing

OA 2511

Medical Terminology

Winter 2007

Developed by:

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Office Hours	Monday and Wednesday 9:00 – 11:00 AM Or by appointment		

Course Description

OA 2511 Medical Terminology (3-0-0) 45 hours

This course provides you with a background in medical terminology. It will assist you to recognize medical words by identifying Greek and Latin prefixes and suffixes. Students will also learn root words and combining forms. It will assist you to correctly pronounce medical terms and to recall and interpret medical abbreviations. An introduction to the structure and function of anatomy, organs and body systems will also be introduced.

Course Objectives

Upon successful completion of this course, the student will be able to:

1. Discuss four parts to medical terms
2. Describe root words and combining forms
3. Identify common medical terms and abbreviations
4. Identify documents found in a patients chart or medical record
5. Discuss the organization of the body in terms of cells, tissues, organs and systems
6. List the major organs found in the twelve organ systems
7. List body cavities and their contents

8. Discuss medical terminology, vocabulary, pathology, diagnostic and therapeutic medical terms related to each system: Integumentary, musculoskeletal, endocrine, cardiovascular, respiratory, digestive, urinary, lymphatic and hematic, reproductive, and nervous systems

Required Resources

Chabner, D. E. (2005). *Medical terminology: A short course* (4th Ed.). Elsevier: Missouri

Assignments and Evaluation

All tests will occur during scheduled class time and consist of multiple choice, fill in the blank, and matching.

Test #1 –Week 1-4	January 22	25%
Test #2 –Week 5-7	February 12	25%
Test #3 -Week 7-9	March 12	25%
Test #4 -Week 10-12	April 13	25%

Schedule

Week	
1 (January 4)	Introduction to word parts, Body Structure
2 (January 8-12)	Integumentary System
3(January 15-19)	Respiratory System
4 (January 22-26)	Test #1 Urinary System
5 (January 29-Feb 2)	Male and Female Reproductive Systems.
6 (February 5-9)	Obstetrics and Neonatology
7 (February 12-16)	Test #2, Cardiovascular System
8 (February 19-23)	Reading Break
9 (February 26-Mar 2)	Lymphatic System,
10 (March 5-9)	Digestive System
11 (March 12-16)	Test #3, Eye and Ear
12 (March 19-23)	Musculoskeletal
13 (March 26-30)	Nervous System
14 (April 2-6)	Endocrine System
15 (April 9-13)	Test #4

Delivery Modes

The material will be presented in a lecture style with activities set up to practice the material covered. Please communicate with the instructor any misunderstandings or uncertainties about the material covered in class.

Regular classroom attendance is expected. Please do not be late. You are expected to read the assigned chapters before class.

Grading Conversion Chart

Alpha Grade	Designation
A+	Excellent
A	Excellent
A-	First Class Standing
B+	First Class Standing
B	Good
B-	Good
C+	Satisfactory
C	Satisfactory
C-	Satisfactory
D+	Minimal Pass
D	Minimal Pass
F	Fail

Plagiarism

The penalty for plagiarism is severe. It may result in expulsion of the program and the institution or may result in a failing grade.

Please refer to the GPRC website on plagiarism:

www.gprc.ab.ca/pdf/policies/academic/studentmisconduct-plagiarismandcheating.pdf