

- construct appropriate sets of presentation slides using a storyboard or presentation outline in PowerPoint,
- fully develop professional Human Relation skills and professionalism through assigned critical thinking assignments, communication projects, as well as community/college involvement through volunteer work.

GRADING CRITERIA:

All work must be completed in order to receive a passing grade in this course.

Employability Electronic Portfolio	20%
PowerPoint Assignments	20%
Volunteer Project – (Volunteer time is required in a minimum of 10 hours)	20%
Your Attitude is Showing – Human Relations	
Chapter Multiple Choice, True/False, Essay	20%
Final Exam	20%

STATEMENT ON PLAGIARISM:

The instructor reserves the right to use electronic plagiarism detection services.

GRADING CONVERSION CHART

GRANDE PRAIRIE REGIONAL COLLEGE

Alpha Grade	4-point Equivalent	Percentage Guidelines	Designation
A ⁺	4	90 – 100	EXCELLENT
A	4	85 – 89	
A ⁻	3.7	80 – 84	FIRST CLASS STANDING
B ⁺	3.3	76 – 79	
B	3	73 – 75	GOOD
B ⁻	2.7	70 – 72	
C ⁺	2.3	67 – 69	SATISFACTORY
C	2	64 – 66	
C ⁻	1.7	60 – 63	
D ⁺	1.3	55 – 59	MINIMAL PASS
D	1	50 – 54	
F	0	0 – 49	FAIL