

Organizational Behaviour 11

BA 2390

Basic Course Information

Instructor

Kathleen D. Frei
Room C 413
539-2007 (messages)

Office Hours

M, W, F 10:00-11:30 a.m.
or by appointment.

Text

McShane, Steven L. *Canadian Organization Behaviour, 2nd Ed.* Irwin 1995. The text will be used extensively in this course. You must have access to one.

Transferability

This course when used in conjunction with BA1380 equals UT (3)

Pre requisite: BA1380

Grading Scheme

Attendance	10%
Midterm 1	20%
Midterm 2	20%
Paper	20%
Skit	10%
Final Exam	20%



Course Description

This course examines the human side of enterprise including innovations in the field which are designed to better meet the needs of people and organizations. Topics include: power and politics, perception, job satisfaction, business ethics, conflict management, coaching and performance improvement.



Tips for Succeeding in this Course

1. Read the textbook before the material is covered in class.
2. Attend all scheduled classes.
3. Actively participate in all in-class discussions and activities.

Mid Terms & Final Exam: They test your knowledge of the required reading, straight knowledge of course concepts and your ability to apply the course material. A variety of questions (multiple choice, short and long answer, reverse definitions and case study) will make up the tests.

Group Paper: A group paper asking you to describe, analyse and recommend for an organization of your choice of two (at least) of the topics covered in Organizational Behaviour 11. The students will choose a company to contact and evaluate. A participation mark will also be included, submitted for each individual by their peers on their group contribution. A detailed plan of your group's topic must be submitted and approved by the instructor.

Attendance: To get the most out of this course, regular attendance and participation in class activities is required. Accordingly, 10% of the course grade will be determined by attendance. After two absences, each unexcused absence will decrease your mark by 1%.

Skit: In a group, write and deliver a short skit which is based on a real situation and which demonstrates an OB principle in use or abuse. There will be a debriefing exercise at the end of the skit to explain aspects of the skit and answer any questions of the class.

Assignments:

1. Assignments are due by class time on the due date. Late assignments will be docked 10% per day late.
2. Assignments will be typed, double spaced, 12 point font with one inch margins.
3. Assignments should be properly edited, free of spelling and grammatical errors. Assignments with several errors will be docked and those with excessive errors may be returned unmarked.

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Tentative Class Schedule

Week	Dates	Topic	Text Reading	Due
1	Sept 2, 4	Introduction Communication	Chapter 6	
2	Sept 9, 11	Communication	Chapter 6	
3	Sept 14, 16, 18	Perception & Personality	Chapter 7	
4	Sept 21, 23, 25	Perception & Personality	Chapter 7	
5	Sept 28, 30 Oct 2	Work Attitudes	Chapter 8	
6	Oct 5, 7, & 9	Work Attitudes	Chapter 8	Mid Term (9)
7	Oct 14 & 16	Individual Decision Making	Chapter 9	
8	Oct 19, 21, & 23	Individual Decision Making Power & Politics	Chapter 9 & Chapter 12	
9	Oct 26, 28 & 30	Power & Politics	Chapter 12	
10	Nov 2, 4, & 6	Conflict	Chapter 13	
11	Nov 9, 13	Conflict	Chapter 13	Mid Term (13)
12	Nov 16, 18, & 20	Organizational Culture	Chapter 16	Skit (4)
13	Nov 23, 25, & 27	Organizational Culture & Structure	Chapter 16 & 17	Skit (4)
14	Nov 30, Dec 2, 4	Organizational Structure	Chapter 17	Skit (4) Paper (4)
Final Exams	Dec 8 to 17	Scheduled by Registrar		Final Exam

*** Students will also be required to read/complete various additional handouts and exercises assigned throughout the term