

Organizational Behaviour 11

BA 2390

Basic Course Information

Instructor

Kathleen D. Frei
Room C 413
539-2007 (messages)

Office Hours

Monday 10:00-11:00 a.m.
Tue and Thus. 12:30-1:30 p.m.
or by appointment.

The One Minute Manager,
Blanchard & Johnson, Wm.
Marrow Co. Inc, 1983

Paperback

Text

McShane, Steven L. *Canadian
Organization Behaviour, 2nd
Ed.* Irwin 1995

Text Usage

The text will be used extensively
in this course. You must have
access to one.

Grading Scheme

Quizzes	10%
Paper	30%
Mid Term Exam	30%
Final Exam	30%



Course Description

Examines the Human Side of Enterprise, including innovations in the field which are designed to better meet the needs of people and organizations. Topics include: Power and Politics, Perception, Job Satisfaction, Ethics of Business, Conflict management, Coaching and Performance Improvement. Emphasis shifts to utilization of material by examining recent innovations both domestic and international.

Tips for Succeeding in this Course

1. Read the textbook before the material is covered in class.
2. Attend all scheduled classes.
3. Actively participate in all in-class discussions and activities.
4. Analyze, don't just describe, with your case study answers.

Course Objectives

1. To learn how the workplace is undergoing a revolution rife with threats and opportunities. (Right Sizing, Re-Engineering, doing less with less, globalization, McJobs, electronomation, "iron collar workers")
2. To understand that productivity and quality are the very essence of survival strategies in the 1990's impact organizations and the people in them.
3. To expose students to various models on selected organizational topics, and acquaint them with the alternative approaches available.
4. To apply Organizational Behaviour concepts via primary research.

Key Dates: Fri, Sept 26 (Quiz 1), Fri, Oct 17 (Mid Term), Fri, Nov 14 (Quiz 2)
Fri, Nov 21 (Paper), T.B.A. (Final Exam)

Quizzes & Final Exam: They test your knowledge of the required reading, straight knowledge of course concepts and your ability to apply the course material. A variety of questions (multiple choice, short and long answer, reverse definitions and case study) will make up the tests.

Paper: A long paper asks you to describe, analyze and recommend for an organization of your choice two (at least) of the topics covered in Organizational Behaviour I and Organizational Behaviour II.

Assignments:

1. Assignments are due by 3:00 p.m. on the due date. Late assignments will be docked 10% per day late. Assignments are late as of 3:00 p.m.
2. Assignments will be typed, double spaced with one inch margins.
3. Assignments should be properly edited, free of spelling and grammatical errors. Assignments with several errors will be docked and those with excessive errors may be returned unmarked.
4. Students are encouraged to discuss material among themselves. However, unless the case is specifically designated as a group paper, written work will be done independently. Plagiarism