



**DEPARTMENT OF BUSINESS AND OFFICE ADMINISTRATION**

**COURSE OUTLINE – FALL 2019**

**BA 1540 D2 INTRODUCTION TO BUSINESS MICROECONOMICS– 3 (3-0-1) 60 HRS**

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**Office Hours:** Tuesday 11:30 AM - 1:15 PM and Friday 1-2:15 PM

**\*To encourage clarity, understanding and the use of business communications conventions, send all email correspondence from your GPRC student email account and format it professionally** (i.e. fill in the subject line, include a professional greeting, check your spelling and grammar, avoid slang). Emails that do not follow the above requirements may not be responded to.

**CALENDAR DESCRIPTION:** The nature of microeconomic systems are examined in relation to the function of markets, market failure and consumer utility, the costs of production, pricing under competitive and monopolistic conditions, markets for the factors of production and selected topics in analysis and policy. Current economic problems will be discussed throughout the course.

**PREREQUISITE(S)/COREQUISITE:** Math 20-1 or 20-2 with 60% or Math 30-1 or Math 30-2

**REQUIRED TEXT/RESOURCE MATERIALS:**

Principles of Microeconomics

9th Edition, McGraw-Hill Ryerson. Sayre and Morris

<http://www.mheducation.ca/highereducation/products/9781259075759/connect+with+smartbook+online+access+for+principles+of+microeconomics/>

**All students must have access to Connect.** You must have an access code in order to gain access to the online resources. McGraw-Hill Connect™ is a web-based assignment and assessment platform that gives students the means to better connect with their coursework, and with the important concepts that they will need to know for success now and in the future. If you have purchased a used book, you will have to purchase an access code separately. Instructions to do this are available in the Welcome Module.

**DELIVERY MODE(S):** BA 1540 consists of three hours of lecture and one hour of lab work per week.

**Course Objectives:** The objective of this course is to help you understand how microeconomic systems are examined in relation to the function of markets, market failure and consumer utility, the costs of production, pricing under competitive and monopolistic conditions, markets for the factors of production and selected topics in analysis and policy.

**Learning Outcomes:**

The student will be able to

- Explain that scarcity, choice, and opportunity cost are at the heart of economics and that efficiency is a cornerstone;
- Explain the three fundamental questions and the four ways economies can be organized;
- Use the production possibilities model to explain choice, opportunity cost, efficiency, and unemployment;
- Explain the concept of supply and demand;
- Explain the concept of equilibrium;
- Explain the causes and effects of a change in supply and demand;
- Explain the effects on equilibrium price and quantity of simultaneous changes in supply and demand;
- Explain why price ceilings cause shortages;
- Explain why price floors cause surpluses;
- Explain the concept and calculate price elasticity of supply and demand;
- Explain the determinants of price elasticity of supply and demand;
- Explain the significance of income elasticity, and cross-elasticity of demand;
- Explain the crucial relationship between productivity and costs;
- Explain the important difference between fixed costs and variable costs;
- Distinguish between the short run and the long run;
- Distinguish among a firm, an industry, and a market;
- Explain what is meant by perfect competition and the market system;
- Explain the effect of a change in market demand or market supply on both the industry and the firm;
- Define a monopoly, explain how they come into existence and why they must reduce their prices to sell more;
- Explain how the profit-maximizing output and price are determined for a monopolist;
- Explain the significant difference between monopoly and perfect competition;
- Explain the differences between the two types of imperfect competition;
- Explain why monopolistically competitive firms tend to have excess capacity and are unlikely to earn long-run economic profits;
- Explain that the demand of labour depends on the productivity of labour;
- Describe other important factors operating in the labour market;
- Explain the importance of international trade and why nations trade with each other; and
- Explain how the gains from trade are divided between trading partners.

## TRANSFERABILITY:

- **Athabasca University: ECON 247 (3)**
- **University of Lethbridge, The: ECON 1010 (3)**

## Transferability Critical Notes:

\* We really want you to succeed in your study path and strive to make the transferability information in this document up-to-date and accurate. **The student, however, has the final responsibility for ensuring the transferability of this course to Alberta Colleges and Universities.** Please consult the Alberta Transfer Guide for more information. You may check to ensure the transferability of this course at Alberta Transfer Guide main page <http://www.transferalberta.ca> or at <http://alis.alberta.ca/ps/tsp/ta/tbi/onlineSearch.html?SearchMode=S&step=2>

\*\* Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. **Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability**

## EVALUATIONS:

<b>Assignments (20%)</b>	6 assignments. Assignment 1, 2, 3 & 4 are worth 3% each. Assignments 5 & 6 are worth 4%.
<b>Quizzes (15 %)</b>	5 quizzes – 3% each
<b>Exam #1 (27%)</b>	Covers chapters 1- 7
<b>Final Exam (38%)</b>	Covers chapters 8 - 12
<b>Total: 100%</b>	

- ✓ In order to receive credit for BA 1050, **you must achieve 50 percent on the final examination**, and a course composite grade of at least D (50%). You are strongly encouraged to complete all assignments and exams—you will receive a zero (0) for any missed assignment or exam. The weighting of each assessment activity is indicated above.

## Learn Smart Modules

- Each chapter covered in the text(s) will have an associated Learn Smart Module for the student to complete.
- These lessons are interactive and are intended for the student to use as a study tool. There are no marks associated with the LS Modules.

## Assignments

- There will be 6 individual assignments dispersed throughout the semester (see schedule for dates). **All assignments must be completed before the expiration of the pre-set due date or the student will receive a mark of zero (0) for any missed assignments.** The assignments will be available to the student after the due date to use as a study tool for midterms and the final exam.

## Quizzes

- The quizzes will be theory-based multiple choice questions. **Quizzes will be done in the lab on Monday's and are only open for the class time given. Attendance will be taken for these quizzes and only quizzes completed in class will receive a grade.** Each quiz is worth 3% of the final grade, and covers two chapters. Once the quiz has been started, you must complete the entire quiz within the class time limit.

- On holidays noted in the schedule, quizzes are to be done independently by students in the period indicated and by the due date. Student attendance is not applicable. Logging off or losing the internet connection during the exam will result in a grade based only on the proportion of the exam that has been completed. This means it is imperative that the student has **a reliable internet connection** when attempting an exam outside the classroom.
- **Student will receive a mark of zero (0) for any missed quizzes. See the schedule for quiz dates.**
- Corrections will be made available to the student after the due date as a study tool for midterms and the final exam.

### Exams

- Two exams will be given throughout the semester (See schedule for dates and the evaluation section above).
- **2 hours** will be given for the final exam to be written. **The final exam will be scheduled by the Registrar's Office during exam week(s). Do not plan any activities during this time.**
- Approved calculators and approved translation devices are the only electronic devices allowed during the final examination. No programmable calculators will be allowed. Textbooks or notes will not be allowed in the examination area. Cell phone calculators may **not** be used in examinations.
- In order to receive credit for BA 1050, **you must achieve 50 percent on the final examination**, and a course composite grade of at least D (50%). You are strongly encouraged to complete all assignments and exams in order to be prepared for the exams. Furthermore, you will receive a zero (0) for any missed assignment or exam.

### Assignment, Quizzes and Exam Policies:

- Assignments, quizzes and exams will be written as scheduled. **No rewrites/rescheduled exams will be given.** If there is an excusable absence such as an illness accompanied by a doctor's note, the weighting of the missed exam will be added to the final exam weighting. If the absence is not excusable, a grade of 0% will be given.
- Any exam, quiz or assignment grade that that a student may wish to contest must be contested within 5 business days after the exam/quiz/assignment has been marked. Any exams/quizzes/assignments contested after this time frame will not be given consideration.
- In order to get the most out of class regular attendance and active participation is encouraged. This includes being on time so as not to miss the context of the class or to disrupt other learners. Please consider your fellow students and abstain from activities that they or the instructor might find distracting or disruptive. For instance, please set your phone on silent, take calls outside of class hours, and be fully present and focused on the material and activities in class. You will get the most out of it, then, as will others. If behavior is deemed to be disruptive to the classroom environment, the student will be required to leave for the sake of everyone else's learning.
- **Photographing and/or recording course content is prohibited.**

**GRADING CRITERIA:**

Please note that Universities will not accept your course for transfer credit **IF** your grade is **less than C-**. This means **DO NOT GET LESS THAN "C-" IF YOU ARE PLANNING TO TRANSFER TO UNIVERSITY.**

<b>Alpha Grade</b>	<b>4-point Equivalent</b>	<b>Percentage Guidelines</b>		<b>Alpha Grade</b>	<b>4-point Equivalent</b>	<b>Percentage Guidelines</b>
A+	4.0	90-100		C+	2.3	67-69
A	4.0	85-89		C	2.0	63-66
A-	3.7	80-84		C-	1.7	60-62
B+	3.3	77-79		D+	1.3	55-59
B	3.0	73-76		D	1.0	50-54
B-	2.7	70-72		F	0.0	00-49

**COURSE SCHEDULE/TENTATIVE TIMELINE (See next page)**

**COURSE SCHEDULE/TENTATIVE TIMELINE**

Week		Monday	Tuesday	Thursday
1		Course Introduction. Note: *See <b>CONNECT</b> for assignments and quizzes details including on due dates		Sept. 5 Introductory Class
2	Chapter 1	Sept. 9	Sept. 10	Sept. 12
3	Chapter 2	Sept. 16	Sept. 17	Sept. 19 Assignment 1, Chapters 1 & 2, is due Sunday
4	Chapter 3	Sept. 23 Chapters 1 & 2 Quiz	Sept. 24	Sept. 26
5	Chapter 4	Sept. 30	Oct. 1	Oct. 3 Assignment 2, Ch. 3 & 4, is due Sunday
6	Chapter 5	Oct. 7 Ch. 3 & 4 Quiz	Oct. 8	Oct. 10
7	Chapter 6	Thanksgiving	Oct. 16	Oct. 17 Assignment 3, Ch. 5 & 6, is due Sunday
8	Chapter 7	Oct. 21 Ch. 5 & 6 Quiz	Oct. 22	Oct. 24
9	Exam 1 Chapter 7, 8	Oct. 28 Exam 1 (27%)	Oct. 29 Last withdrawal day	Oct. 31
10	Chapter 8, 9	Nov. 4	Nov. 5	Nov. 7 Assignment 4, Ch. 7 & 8, is due Sunday
11	Chapter 9	Remembrance Day Ch. 7 & 8 Quiz opens; closes Nov. 14 at 11:59 PM MST	Fall Break	Nov. 14
12	Chapter 10	Nov. 18	Nov. 19	Nov. 21 Assignment 5, Ch. 9 & 10, is due Sunday
13	Chapter 11	Nov. 25 Chapters 9 & 10 Quiz	Nov. 26	Nov. 28
14	Chapter 12	Dec. 2	Dec. 3	Dec. 5 Ch. 11 & 12 Assignment due Sunday
15	Final Review	Dec. 9 Review	Dec. 10	
Exam Week. Final Exam (38%) Dec. 11-20				

## **STUDENT RESPONSIBILITIES:**

### **Student Conduct**

As a student, it is your responsibility to read, understand and comply with the college's academic policies, which are reviewed regularly, updated and posted on our college website. If you have any questions regarding these policies, please contact Student Services.

### **Attendance**

Regular attendance is crucial for student success. As noted in the Rights and Responsibilities, faculty members may prescribe attendance requirements for specific courses and in addition, programs may have mandatory attendance requirements.

Students receiving training allowances or other forms of financial assistance are expected to be aware of and comply with the conditions of their sponsorship, which generally require regular attendance. The College is obliged to provide attendance requirements directly to the sponsoring agency to ensure continued financial assistance.

Attendance is mandatory for apprentices. Unauthorized absences may result in termination of training and training allowances.

### **Academic Grievance**

If you feel the actions of an academic staff member are affecting your academic standing, you are encouraged to seek advice and follow the procedures detailed in the Student Academic Grievance Policy. All discussions regarding your concerns are bound by a code of professional ethics that demands confidentiality unless you specifically give permission in writing for the information to be shared.

Normally, you will be encouraged to approach the instructor to share your concern. If satisfaction is not achieved as a result of the discussion with the instructor, you are encouraged to carry the concern to the Chair of the Department. The Chair will normally meet with you and the instructor to facilitate a timely resolution to the issue. You may request the presence of an advocate at this stage or at any other stage in the grievance process.

If your concerns are not resolved by these informal processes, the Chair of the Department will ask you to prepare a written statement of the grievance which clearly indicates the outcome you expect and the appropriate Academic Dean shall try to negotiate the resolution. This step normally moves your concern into the formal grievance processes. At this stage you will want to ensure that you have a complete copy of the Student Academic Grievance Policy.

Students have the right to fair and equitable procedures for resolving matters affecting academic standing. The Student Academic Grievance Policy is available on the College website at [www.gprc.ab.ca](http://www.gprc.ab.ca).

### **Copyright**

Students must obey the Canadian Copyright Act. If you require specific information about copyright, please consult the Library Digital Production Technician or the Library Reference person on duty. GPRC's policy and guidelines for academic use of copyright-protected works may be found on the Library website.

### **Academic Dishonesty**

The College expects intellectual honesty from its students. Intellectual honesty demands that the contribution of others be acknowledged. To do less is to cheat. Intellectual dishonesty undermines the quality of academic activity and accordingly, the College has adopted appropriate penalties for student misconduct with respect to plagiarism and cheating. Penalties are levied according to the degree of the infraction. If you are unsure whether a particular course of action might constitute plagiarism, you are advised to consult with the instructor.

## **STATEMENT ON PLAGIARISM AND CHEATING:**

Students sometimes find themselves tempted to cheat or to plagiarize. Unfortunately, doing so not only takes away from your opportunity to learn; among other things, it also creates an unequal playing field for learners and does not honour the insights and labour of others. **Please seek my help during office hours if you find yourself struggling so that I can help you discover more life-serving strategies.**

The College's stance on cheating and plagiarism is very clear: cheating and plagiarism will not be tolerated and there will be penalties. For a more precise definition of plagiarism and its consequences, refer to the Student Conduct section of the College Admission Guide at <http://www.gprc.ab.ca/programs/calendar/> or the College Policy on Student Misconduct: Plagiarism and Cheating at <http://www.gprc.ab.ca/about/administration/policies/>

\*\*Note: all Academic and Administrative policies are available on the same page.

### Plagiarism

**Plagiarism means submitting work (words, ideas, images, or data) in a course as if it were their own work done expressly for that particular course when, in fact, it is not.** Most commonly, plagiarism exists when:

- the work submitted or presented was done, in whole or in part, by an individual other than the student (this includes having another person impersonate the student or otherwise substitute the work of another for their own in an assignment, examination, or test)
- parts of a student's work are taken from another source without reference to the original author. This includes ideas, words, and images appearing in print, digital, graphical, internet, audio and video formats
- students submit or present the work in one course which has also been submitted in another course (although it may be completely original with the student) without the prior agreement of the instructor
- clinical or laboratory reports are falsified or fabricated.

While it is recognized that academic work often involves reference to ideas, data and conclusions of others, intellectual honesty requires that such references be explicitly and clearly noted.

**Instructors may choose to use online plagiarism detection services. When students submit a paper, it is understood that they are consenting to such a procedure and that they cannot claim any copyright violation should such paper be uploaded to an online plagiarism detection database.**

### Cheating

Cheating on tests or examinations includes, but is not limited to, the following:

- dishonest or attempted dishonest conduct such as **speaking to other students or communicating with them under any circumstances whatsoever**
- bringing into the examination room a textbook, notebook, memorandum, other written material or mechanical or electronic device not authorized by the examiner or instructor
- writing an examination, or part of it, outside the confines of the examination room without permission to do so
- consulting any person or materials outside the confines of the examination room without permission to do so
- leaving answer papers exposed to view, or any attempts to read other students' examination papers
- tampering or attempts to tamper with examination scripts, class work, grades and/or class records; the acquisition, attempted acquisition, possession, and/or distribution of examination materials or information not authorized by the instructor
- impersonation of another student in an examination or other class assignment.
- **absolutely no examination materials may be removed from the examination room.** All scrap papers, answer forms and examination question sheets must be returned to the instructor. If students leave the examination room for any reason unacceptable to the instructor, they must hand in all examination materials and it will be assumed that the examination is completed.

If students voluntarily and consciously aid another student in the commission of one of these offenses they are also guilty of misconduct. Any attempt to commit academic misconduct will bear the same consequences as if the act occurred. A student who assists another student in an act or attempted act of misconduct will also be considered to have committed an offense.