

DEPARTMENT OF ACADEMIC UPGRADING

COURSE OUTLINE - Fall 2023

AD0101 (A2): Study Skills Tutorial – 5 (0-0-5) 75 Hours for 15 weeks

Northwestern Polytechnic acknowledges that our campuses are located on Treaty 8 territory, the ancestral and present-day home to many diverse First Nations, Metis, and Inuit people. We are grateful to work, live and learn on the traditional territory of Duncan's First Nation, Horse Lake First Nation and Sturgeon Lake Cree Nation, who are the original caretakers of this land.

We acknowledge the history of this land and we are thankful for the opportunity to walk together in friendship, where we will encourage and promote positive change for present and future generations.

INSTRUCTOR: James Iverson **PHONE:** 780-539-2850

OFFICE: C407 **E-MAIL:** JIverson@nwpolytech.ca

OFFICE HOURS: Monday and Thursday 10:00-11:00 AM or by appointment

CALENDAR DESCRIPTION: This is an individualized program of study skills, planned and supervised study time and tutorial assistance. Components of the course include developing study skills needed for success in NWP courses, managing and prioritizing study time and working on assignments and projects with supervised tutorial assistance for select courses.

PREREQUISITE(S)/COREQUISITE: Students who meet the admission requirements for entry into NWP's Academic Upgrading are eligible to take AD0101 Study Skills Tutorial.

DELIVERY MODE(S): Classroom instruction and lab. Use of D2L required. This course will consist of seminars, discussion, and self-study tutorials. Daily attendance is required. Each day students must fill in that day's section of the Weekly Progress Sheet. Weekly Progress Sheet and week's accomplishments section must be completed, and the completed sheet must be handed in every Friday.

LEARNING OUTCOMES:

Students should be able to:

- Recognize, discuss, and evaluate personal and academic qualities
- Identify and practice effective learning and study strategies
- Differentiate between positive and negative practice self-management skills (time management, priority setting and decision-making)
- Appraise individual self-management skills and identify strategies for improvement
- Discuss and analyze techniques to organize home and studying around other life/work commitments

- Recognize, practice, and use high-performance academic skills (including note taking, test taking, memory building)
- Analyze decision-making processes and plan for positive/advantageous choices
- Explain and discuss emotional barriers that sabotage personal, academic and/or career success
- Consider, analyze, and discuss the outcomes of present and future choices/decisions
- Compare basic education to lifelong learning
- Describe and discuss how to access both NWP and community support services

TRANSFERABILITY: N\A

EVALUATIONS: Regular attendance is required. **If FIVE (5) or more classes are missed, you will receive no-credit for the course.** Activity assignments and progress sheets must be completed and handed in every Friday. **If two or more weekly progress sheets or more activity assignments are missed, you will receive no-credit for the course.**

GRADING CRITERIA:

Alpha Grade	4-Point Equivalence	Percentage Conversion (unless otherwise specified in the Course Outline)	Descriptor
CR	N/A	50-100	Credit
NC	N/A	0-49	No Credit

STUDENT RESPONSIBILITIES:

Refer to the NWP Policy on Student Rights and Responsibilities at https://www.nwpolytech.ca/about/administration/policies/fetch.php?ID=69

Lateness: Lateness will not be tolerated.

Cell Phone Use: Turn them off during class time.

Assignments and progress sheets: These are due on Mondays at the beginning of class.

STATEMENT ON ACADEMIC MISCONDUCT:

Academic Misconduct will not be tolerated. For a more precise definition of academic misconduct and its consequences, refer to the Student Rights and Responsibilities policy available at https://www.nwpolytech.ca/about/administration/policies/index.html.

**Note: all Academic and Administrative policies are available on the same page.