

## CONTINUING EDUCATION

### COURSE OUTLINE – Project Integration Management

**INSTRUCTOR:** Varies

**PHONE:** 780-539-2975

**OFFICE:** M105

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**PREREQUISITE(S):** None

**REQUIRED TEXT/RESOURCE MATERIALS:** Required materials will be provided in class or online.

Recommended: Project Management Institute. (2017). PMBOK® guide: A guide to the project management body of knowledge (6th ed.). Newton Square, PA: Author.

**CALENDAR DESCRIPTION:**

Integration of all interrelated project activities is the key to a successful project. Learn how integration processes assist the project manager to identify the interdependencies among activities to deliver projects on time and on budget. Learn to integrate all the elements of a project into a single comprehensive management plan and action that plan using appropriate monitoring and control techniques combined with a comprehensive change control process. Concepts include how all the project management knowledge areas work together in an integrated fashion, configuration management change control tools, lessons learned and close out reports.

**CONTACT HOURS:** 3.5 hours

**DELIVERY MODE(S):** Face to Face, Video Conference, OR Online Delivery (Brightspace)

**TRANSFERABILITY:** N/A

**GRADING CRITERIA:**

This is a professional development course and students must attend a minimum of 80% of the course. If you are late by 10 minutes or more for this class, you will be marked absent.

This course is part of the Project Management Professional Development Certificate. After successful completion of individual courses, you will be awarded an Acknowledgement of Course Completion. Upon successful completion of the required courses for the professional development certificate, students may contact [ce@gprc.ab.ca](mailto:ce@gprc.ab.ca) to request their certificate.

**EVALUATION:** Students must attend 80% of the course hours and complete a series of prescribed learning activities to successfully complete this course.

**STUDENT RESPONSIBILITIES:** Attendance and class participation.

**COURSE SCHEDULE/TENTATIVE TIMELINE:**

Dates vary (refer to website for current availability).

**LEARNING OUTCOMES:**

Upon successful completion of this course, learners will be able to:

- Incorporate key project management concepts into an integrated project management plan
- Describe best practices to effectively direct, manage, monitor and control a project
- Define the necessary activities to close a project
- Apply an ethical framework to determine appropriate next steps

## **COURSE CONTENT:**

### **Module 1 – The Holistic Project**

- Developing the Project Management Plan
- Best practices to direct, manage, monitor and control
- Applying an integrated change control process

### **Module 2 – Closing the Project**

- “Happy day” project closing activities
- Project terminations
- Finalizing project documentation

### **Module 3 – Ethics**

- Ethics in business
- Ethics and the Project Manager
- Determining the “right” course of action