

PEER REVIEW PUBLICATION POLICY			
<b>Effective Date</b>	December 13, 2018	<b>Cross- Reference</b>	1. Integrity in Research and Innovation 2. Research Grants and Contracts
<b>Responsibility</b>	Vice-President, Academics and Research		
<b>Approver</b>	Academic Council	<b>Appendices</b>	1. Appendix "1" 2. Appendix "2"
<b>Review Schedule</b>	Every 3 Years		

## 1. Policy Statement

- 1.1. Grande Prairie Regional College (GPRC or "the College") is dedicated to excellence in education and is embracing its applied research and innovation mandate. Publishing the results of GPRC staff and student research is essential to both establish and maintain researcher and institutional credibility.
- 1.2. GPRC staff and students may be involved in research that leads to publication in peer-reviewed journals. Many peer-reviewed journals levy a monetary charge to authors and, where possible, the College seeks to prevent such publication costs from acting as a barrier to scholarly dissemination.

## 2. Background

- 2.1. GPRC embraces applied research and innovation and seeks to develop research capacity and robust faculty engagement leading to enhanced student experience.
- 2.2. Responsible Conduct of Research: GPRC has declared its commitment to responsible research conduct. GPRC conforms to the standards of both the Tri-Council Policy Statement (TCPS) on Human Subject Research, and the Canadian Council on Animal Care. GPRC maintains a Research Ethics Board, and Animal Care Committee to facilitate ethical research.
- 2.3. Tri-Council Eligibility: GPRC is eligible for funding from the National Sciences and Engineering Research Council (NSERC), Canadian Foundation for Innovation (CFI), and Social Sciences and Humanities Research Council (SSHRC).
- 2.4. Research Funds: Faculty members are encouraged to include costs of publications within their research funding proposals. The College recognizes that costs of peer review publication may not eligible under certain grant guidelines.

## 3. Policy Objective

- 3.1. To provide funds that will enable faculty to publish research results in peer reviewed publications, whenever those funds are not available from grants or contract research agreements.

## 4. Scope

- 4.1. Peer reviewed publications, ranked within a recognized discipline

## 5. Definitions

- 5.1. Peer Reviewed Publication: A peer reviewed publication is one that has an editorial board and body of reviewers who are accredited subject experts. Publication may be in print or online, closed access (through subscription) or open access (free to everyone).
- 5.2. Ranking: refers to publication ranking within a discipline (Appendix "1": Resources for identifying creditable peer reviewed journals)

## 6. Guiding Principles

### 6.1. Principles:

- 6.1.1. A GPRC employee or student must be one of the authors
- 6.1.2. Students applying for funds must be supported by a GPRC staff member.
- 6.1.3. It is expected that GPRC will be listed as an affiliated institution.
- 6.1.4. The College's financial contribution to the cost of publication is dependent on the number of authors from other institutions, and the level of authorship.

### 6.2. Peer Reviewed Publication Funding Review Committee

- 6.2.1. All members of the peer reviewed publication funding committee must be peer reviewed authors.
- 6.2.2. The Committee will consist of three voting members:
  - A staff person familiar with the discipline
  - A staff person from outside discipline
  - A member of the Research Planning Committee (RPC)
- 6.2.3. The RPC will appoint the Committee on an *ad hoc* basis.
- 6.2.4. Decisions are by consensus

### 6.3. Application and Appeal Process

- 6.3.1. The Application and Appeal Process is outlined in the Appendix "2": GPRC Request for Journal Publication Funding Flow Chart
- 6.3.2. The first appeal shall be made in writing to the RPC. The second appeal shall be made in writing to the Vice-President, Academics and Research. The third appeal shall be made in writing to the President and CEO of GPRC. Neither the Vice-President, Academics and Research nor the President and CEO will be involved directly or indirectly in either the initial decision making or the first appeal.

## 7. Roles and Responsibilities

Stakeholder	Responsibilities
Academic Council	<ul style="list-style-type: none"><li>Final Review and Ratification of this policy</li></ul>
Executive Council	<ul style="list-style-type: none"><li>Review and receive for information once ratified by Academic Council</li></ul>
Vice-President, Academics and Research	<ul style="list-style-type: none"><li>Responsible for policy implementation</li></ul>
Research Planning Committee	<ul style="list-style-type: none"><li>Participate appropriately in the implementation of this policy consistent with GPRC values.</li></ul>

## 8. Exceptions to the Policy

8.1. No exceptions.

## 9. Inquiries

9.1. Director Research and Innovation (or delegate)

## 10. Amendments (Revision History)

10.1. This is the genus edition.

**Appendix “1”**

**Resources for identifying credible peer reviewed journals**

Beall's List of Predatory Journals:

<https://web.archive.org/web/20161202192038/https://scholarlyoa.com/individual-journals/>

Directory of Open Access Journals: <https://doaj.org/>

Think, Check, Submit (resource website to help identify predatory journals):

<http://thinkchecksubmit.org/>

### Appendix “2” GPRC Request for Journal Publication Funding Flow Chart

