



# Information Release Form

## Standard Consent Form for the Disclosure of Personal Information

Grande Prairie Regional College (GPRC) collects and protects personal information under the authority of the Alberta Freedom of Information and Protection of Privacy (FOIP) Act for the purposes of operating the programs and services of GPRC.

If you require the disclosure of your personal information to another person, designated agent or agency, legal counsel or for other purposes, please complete the following informed consent document as required under the Act.

Last Name	First Name	Student ID Number
Student Signature		Date

I (print full name), \_\_\_\_\_ authorize GPRC to disclose the personal information listed below to (name of person/organization) \_\_\_\_\_ for the period of (provide the date range for which permission will exist): \_\_\_\_\_.

I voluntarily authorize the Registrar's Office to disclose/release (check all that apply):

- Transcripts T2202
- Academic Performance Verification Documents
- Academic Progress Student Account Financial Details
- Academic Registration Details
- Other (please list specifically):

**Consents may be revoked at any time by so indicating in writing to the office seeking consent.**

Protection of Privacy – The personal information requested on this form is collected under the authority of Section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act. It will be used for the purpose of administering disclosure of personal information in student records. Questions concerning the collection, use and disposal of this information should be directed to the Registrar at (780) 539-2758.

This information will be retained and disposed of in accordance with approved records retention and disposal schedules of GPRC.