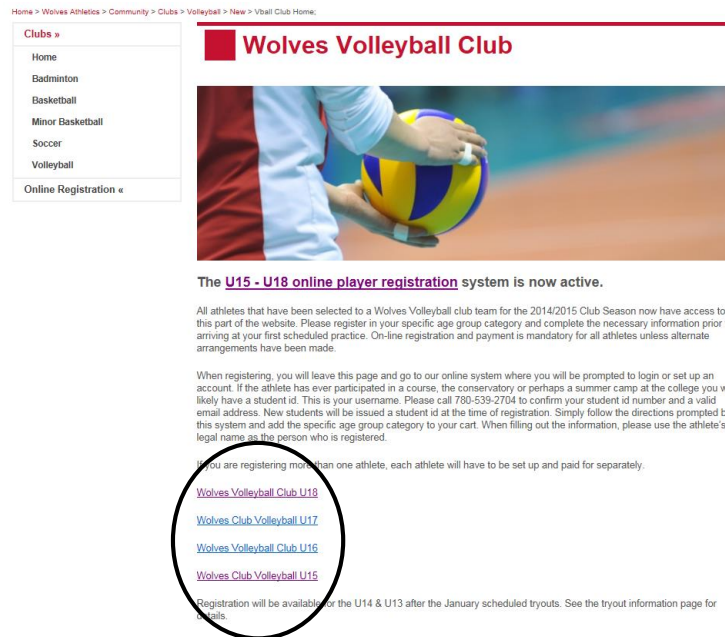


# Quick Reference to myGPRC On-Line Registration


## Wolves Volleyball Club

1. From our website, you will be linked directly to the Section Search on myGPRC. It will display the class that you selected on the website.

<https://www.gprc.ab.ca/athletics/community/clubs/volleyball/index.html>



2. **Add** the class that you would like to register in. Be sure to select the gender that applies to you.



**myGPRC Self-Service**

[Cart](#) [GPRC Website](#)  
[Contact Us](#) [Moodle](#)  
[Webmail](#)

[Home](#) **Registration**  
Continuing Education Course Catalog **Section Search**

**Login**  
User Name  
Password  
[Log In](#)  
[Forgot My Password](#)  
[Request Account](#)  
**Options**  
[Open Sections Only](#)  
[New Search](#)  
[Add a Course](#)  
Sort By  
Course ID [Sort](#)  
Results Per Page  
10 [Show](#)  
Legend  
[Open](#) [Closed](#)

**Section Search**  
Found 2 results for Course Code = 'PASC8378'.  
Showing 1 - 2 of 2  

Course	Date	Session	Credits	Fees	Schedule	Available Seats
 <b>Wolves Club Volleyball U18 Female</b> PASC8378/Cont Ed Class/GF1 Instructors: TBA TBA	1/5/2015 - 5/25/2015	Continuing Education	0.00	\$1,100.00		14 of 14 <a href="#">Add</a>
 <b>Wolves Club Volleyball U18 Male</b> PASC8378/Cont Ed Class/GM1 Instructors: TBA TBA	1/5/2015 - 5/25/2015	Continuing Education	0.00	\$1,100.00		14 of 14 <a href="#">Add</a>

- Once you have added the class, click on **Proceed to Registration**. DO NOT click on Cart unless you are already logged onto myGPRC or know your myGPRC login.

Course	Date	Session	Credits	Fees	Schedule	Available Seats
Wolves Club Volleyball U18 Female PASC8378/Cont Ed Class/GF1	1/5/2015 - 5/25/2015	Continuing Education	0.00	\$1,100.00		14 of 14
Wolves Club Volleyball U18 Male	1/5/2015 - 5/25/2015	Continuing Education	0.00	\$1,100.00		14 of 14

- If you are NOT already logged in, you will be brought to this screen:

**GPRC myGPRC Self-Service**

Home | **Registration**

Continuing Education | Course Catalog | Section Search

**Login**

User Name:

Password:

Log In

[Forgot My Password](#)  
[Request Account](#)

**Continuing Education**

Identify Yourself | Review Schedule | Finalize | Payment | Complete

**Existing Users** | **New Users**

**Log In**

If you do not know your Student ID or would like to confirm your Student ID number, contact us  
 Email: [ce@gprc.ab.ca](mailto:ce@gprc.ab.ca)  
 Phone: 780-539-2975  
 Toll free: 1-866-378-9675

**Create a New Account**

If you have never applied or taken a credit or non-credit course at GPRC and would like to register in a Continuing Education course, create a new account.

- If you know your myGPRC login, you can go ahead and sign in.
- If you have ever applied to GPRC OR are a previous or current GPRC student OR have taken Continuing Education classes OR attended any Summer Camps with us in the past, you can click on **Request Account**. If you are already in our system, it is important that you do not create a new account as it is imperative that we keep your previous academic and financial information under one account.
  - You will be asked to enter your GPRC student ID, legal first and last name and birthdate. A temporary password will be emailed to the account that we have on file.
  - If you are unsure of your student ID or which email address we have on file for you, please **contact us at 780-539-2704 or [mygprc@gprc.ab.ca](mailto:mygprc@gprc.ab.ca)**.
- If you have NEVER applied to GPRC or taken any credit or non-credit courses with us before, please **Create a New Account**.
  - You will be asked to enter some personal information and create a password. You will then be assigned a GPRC student ID. **Remember this ID as it is your User Name for myGPRC.**

**\*\*If you are unsure if you have a myGPRC account, contact us at 780-539-2704 or [mygprc@gprc.ab.ca](mailto:mygprc@gprc.ab.ca)\*\***

5. Once logged in, you can review your schedule and click **Next**.

Course	Date	Credit Type	Fees	Schedule	Location	Status
Volleyball U18Female -PASC8378 /Cont Ed Class /GF1	1/5/2015 - 5/25/2015	No Grade	\$1,100.00			In Cart

Instructors: TBA TBA

6. Click **Next** once more when you are ready to make your payment. Your registration will not go through without payment in full.

### Continuing Education

Course	Date	Credits	Credit Type	Schedule	Location
Volleyball U18Female -PASC8378 /Cont Ed Class /GF1	1/5/2015 - 5/25/2015	0.00	No Grade		

Instructors: TBA TBA

Course	Date	Credits	Credit Type	Schedule	Location
Volleyball U18Female -PASC8378 /Cont Ed Class /GF1	1/5/2015 - 5/25/2015	0.00	No Grade		

Instructors: TBA TBA

Account Information	
New Charges/Credits:	Amount
PASC8378 - CE Club Program	\$1,100.00
<b>Total:</b>	<b>\$1,100.00</b>

Payment Information
Payment Due: \$1,100.00

7. A pop up will appear. Review your name and address and enter your credit card information. Then click **Submit**. Once the payment goes through you will be registered and will receive an email confirmation.

If you need more help or have any questions,  
please contact us at 780-539-2704 or [mygprc@gprc.ab.ca](mailto:mygprc@gprc.ab.ca)