

**Provost and Vice-President Academic Awards**

Every year the Provost's Teaching and Research Awards provides an opportunity to recognize NWP excellence and dedication.

During the month of March faculty members are encouraged to nominate their peers for awards in three distinctive categories. The nomination packages must be submitted by email to the Provost and Vice-President Academic before the April 1 deadline. Nomination packages are then sent to a Review Committee by April 15 with the understanding that the group will meet between May 15 – May 31 to discuss nominations and select award recipients.

**Award Selection Process**

The nomination review committee for the teaching awards consists of:

- Provost and Vice-President Academic (Chair)
- Deans of Schools with academic programs
- Four Faculty members, one from each Schools as appointed by the Provost and Vice-President Academic
- Executive Assistant to the Provost and Vice-President Academic (Secretariat)

The nomination review committee for the research award consists of:

- Provost and Vice-President Academic (Chair)
- Dean that oversees Applied Research
- Three Faculty members engaged in applied research as appointed by the Provost and Vice-President Academic
- Executive Assistant to the Provost and Vice-President Academic (Secretariat)

In the event that any of the faculty committee members are nominees, they will be replaced by a faculty member selected by the Provost. The Provost has final authority for granting each award. Awards may be withheld at the discretion of the committee.

It is the nominator's/nominee's responsibility to gather and submit all components of the nomination package as identified in the "Nomination Checklist" for each award. Incomplete nomination packages will not be reviewed.

**Teaching Categories**

There are two streams of awards with four possible individual honours awarded to nominees.

**1. Outstanding Teacher Awards**

- a. One award may be allotted each academic year to outstanding teachers in each of the following Schools:
  - i. Applied Science and Technology
  - ii. Business
  - iii. Health and Education
  - iv. Skilled Trades
- b. Eligibility:
  - i. All faculty

- c. Criteria:
  - i. The criteria reflect NWP's Values and Dedication to Teaching.
  - ii. A nomination letter should clearly show how the nominee demonstrates outstanding teaching in each of the following criteria.
    - 1. Innovation
    - 2. Responsiveness
    - 3. Dedication to Teaching
- d. Nomination Checklist:
  - i. Letter of Nomination
  - ii. Teaching Philosophy Statement
    - 1. personal teaching and learning values and examples of how they are incorporated into teaching practice,
    - 2. summary of courses taught and how they are delivered, and
    - 3. teaching and learning professional development activities.
  - iii. Summarized Teaching Evaluations from up to the most recent two years of teaching

## **2. Distinguished Teacher Award**

- a. Distinguished Teacher Awards may be allotted each academic year to outstanding teachers who make outstanding contributions to their teaching environments as well as to the teaching environments of other teachers. The Distinguished Teacher excels in their profession and emphasizes the importance of good teaching at NWP.
- b. Eligibility:
  - i. All tenured faculty – who have not received this award in the past.
- c. Criteria:
  - i. The criteria reflect NWP's Values, Dedication to Teaching, and Exemplify Leadership in Teaching and Learning.
  - ii. A nomination letter should clearly show how the nominee demonstrates outstanding teaching in each of the following criteria.
    - 1. Innovation
    - 2. Responsiveness
    - 3. Dedication to Teaching
    - 4. Leadership in Teaching and Learning across NWP
- d. Nomination Checklist:
  - i. Letter of Nomination
  - ii. Teaching Philosophy Statement
    - 1. personal teaching and learning values and examples of how they are incorporated into teaching practice,
    - 2. summary of courses taught and how they are delivered,
    - 3. teaching and learning professional development activities, and
    - 4. summary of how they have contributed to the improving the teaching environments of other teachers at NWP.
  - iii. Summarized Teaching Evaluations from up to the most recent two years of teaching
  - iv. Letters of Support from three colleagues (must include support from two colleagues not in the same department as the nominee)
  - v. Abridged CV, focused on teaching

**Research Award**

**1. Faculty Research Award**

- a. One award is allotted each academic year to an exceptional NWP researcher
- b. Eligibility:
  - i. Any full-time faculty member with at least two years of service at NWP who engages in research
- c. Criteria:
  - i. The criteria reflect NWP's Values and Dedication to Research.
- d. Nomination Checklist:
  - i. Nominee's name and discipline
  - ii. Describe the nominee's involvement with research.
  - iii. How does the nominee engage students in research?
  - iv. If applicable, how does the nominee engage community in research?
  - v. How does the nominee's scholarly activity support NWP's institutional research goals?
  - vi. Additional comments
  - vii. Is the nominee aware they are being nominated?
  - viii. Nominator's signature

**Announcements:** The Provost will announce the recipients of the Teaching Awards by June 15 with formal recognition at the NWP Employee Recognition event in August. The awarded recipients receive a framed certificate and are featured in a NWP communication. The nominees who are not selected for an award will receive a letter of recognition.