



ACADEMIC COUNCIL MEETING MINUTES
14 October 2021

Members:

Council Chair:

Dr. Julia Dutove

Council Vice-Chair:

TBD

President:

Dr. Glenn Feltham

|Notice of Absence

Vice-President Academic and Research:

Dr. Vanessa Sheane

Deans:

Dr. Brian Redmond

Dr. Carly McLeod

Director, Student Services:

Ms. Aman Litt

Academic Staff Association:

Dr. Julia Dutove

Ms. Lesley Brazier

Mr. Jeremy Parker

Dr. Craig Smith

Mr. Brent Boutilier

Ms. Deena Honan

Ms. Theresa Suderman

Ms. Lorelle Warr

Dr. Elena Voskovskaia

TBD

Alternates:

Ms. Tamara Van Tassell

Ms. Terrah Lindsay

Ms. Cara Leaf

Mr. Myles Mintzler

Dr. Shawn Morton

Students' Association:

Mr. John Tiede

Ms. Brooklyn Broaders

Mr. Tyler Barr

Mr. Jordan Drake

|Notice of Absence

Mr. Josh Winland

|Notice of Absence

Ms. Liberte Tiede

|Notice of Absence

Ms. Sara Yelligadu

|Notice of Absence

Ms. Saransh Kapoor

TBD

TBD

Alternates:

TBD

Employees' Association:

Ms. Lana Bennett

Ms. Lisa Hollis

Alternate

Ms. Tanya Kinderwater

Alberta Union of Provincial Employees: Ms. Lin Roy
Alternate: Ms. Lynette Tye

Community Members: Ms. Dianne McWatt | **Notice of Absence**
Ms. Sasha Dorscheid

Non-Voting Guests: Ms. Tanya Lopez
Mr. Tony Shmyruk

4143 CALL TO ORDER

The In-Person & ZOOM Academic Council meeting was called to order at 4:00 pm.

4144 AGENDA

Dr. Vanesa Sheane added registration date change to the agenda as item 6.4 under New Business.

The agenda was **APPROVED** as presented by consensus.

CARRIED

4145 MINUTES OF 13 MAY 2021

The Minutes of 13 May 2021 were **APPROVED** as presented by consensus.

CARRIED

4146 COMMITTEE REPORTS**FAST TRACK COMMITTEE**

Academic Council received The Fast Track Committee Minutes for 9 June 2021.

MOTIONED by Ms. Aman Litt; **SECONDED** by Dr. Carly McLeod to **APPROVE** the minutes for 9 June 2021 as presented.

CARRIED

Academic Council received The Fast Track Committee Minutes for 24 June 2021.

Discussion was held concerning the BBA Courses and Overview requiring substantial changes and Dr. Carly McLeod said it would be easier to just start the course outlines and online descriptions over.

MOTIONED by Ms. Aman Litt; **SECONDED** by Dr. Carly McLeod to **APPROVE** the minutes for 24 June 2021 as presented except for sections 3.1 to 3.10.

CARRIED

4147 POLICY & RECOMMENDATIONS**ACADEMIC COUNCIL BYLAWS**

Dr. Vanessa Sheane went over changes to the bylaws which included updates to align with the PSLA, taking the final approval back to Board of Governors, removing Convocation Committee, Research Planning Committee, and Student Awards Committee. Also noted that meetings will be held 4 times a year and will normally be held to align with the Board of Governors meetings. Membership remains where concerning which are appointed by employers and the Board.

MOTIONED by Dr. Vanessa Sheane; **SECONDED** by Ms. Deena Honan that Academic Council Recommend to the Board of Governors to Approve the revised Academic Council Bylaws as presented.

CARRIED

RESPONSIBLE CONDUCT OF RESEARCH POLICY

MOTIONED by Dr. Vanessa Sheane; **SECONDED** by Dr. Brian Redmond that Academic Council Recommend to the Board of Governors to Approve the revised Responsible Conduct of Research Policy as presented with the only change being the approving body now be the Board of Governors.

CARRIED

SCHOLARLY ACTIVITY POLICY

Dr. Vanessa Sheane discussed how the policy was created, being drafted with heavy consultation from faculty and feedback from chairs and their departments. The reason for this policy is as we move towards degree granting, Campus Alberta Quality Council wants to see that GPRC has standard definition of Scholarly Activity.

MOTIONED by Dr. Vanessa Sheane; **SECONDED** by Ms. Lorelle Warr that Academic Council Recommend to the Board of Governors to Approve the newly created Scholarly Activity Policy as presented.

CARRIED

PROGRAM REVIEW POLICY

Dr. Vanessa Sheane went over changes to the policy adding that external consultation was conducted on existing process, new compositions to review committee, introducing a revised annual process, different templates and metrics, new comprehensive process every 5 years. This policy is a work in progress which will take 3 years to fully implement.

MOTIONED by Dr. Vanessa Sheane; **SECONDED** by Mr. Tyler Barr that Academic Council Recommend to the Board of Governors to Approve the revised Program Review Policy as presented.

CARRIED

STUDENT AWARDS POLICY

MOTIONED by Dr. Vanessa Sheane; **SECONDED** by Ms. Lorelle Warr that Academic Council Recommend to the Board of Governors to Approve the revised Student Awards Policy as presented.

CARRIED

STUDENTS RIGHTS AND RESPONSIBILITIES POLICY

Dr. Carly McLeod explained changes that included combining the existing three policies- Students Rights and Responsibilities Policy, Academic and Non-Academic Misconduct Policy and Academic Grievance Policy into this new policy. This was done to align procedures and language; standard forms and letters will be used. The appeal process will now be a standing committee.

MOTIONED by Dr. Vanessa Sheane; **SECONDED** by Dr. Carly McLeod that Academic Council Recommend to the Board of Governors to Approve the revised Students Rights and Responsibilities Policy as presented.

CARRIED

4148 NEW BUSINESS

NOMINATIONS & VOTING

MOTIONED by Dr. Vanessa Sheane; **SECONDED** by Mr. Craig Smith that Academic Council membership be **ACCEPTED** as presented.

CARRIED

Dr. Vanessa Sheane asked for nominations for Chair Position. Dr. Julia Dutove was the sole nominee and she accepted the position.

Dr. Julia Dutove asked for nominations for Vice Chair Position. Mr. Jeremy Parker was selected.

Curriculum Committee faculty vacant positions were filled by Ms. Lesley Brazier, Mr. Brent Boutilier, Ms. Theresa Suderman, and Ms. Lorelle Warr.

Program Review Committee required five more members. Positions were filled by Ms. Deena Honan, Mr. Craig Smith, Ms. Lesley Brazier, Mr. Brent Boutilier, Dr. Julia Dutove and the non-academic position was filled by Ms. Lenora Roy.

ENROLLMENT UPDATE

Dr. Vanessa Sheane told everyone that an enrollment update will be a standing item on Academic Council agenda.

TRENDING TOPIC TO DISCUSS AT NEXT MEETING

For next meeting Micro-credentials will be discussed. Information will be circulated before next meeting.

Other possible topics mentioned for future meetings: Skilled trades & Education Act, revoking tenure for professors at other universities, and scholarly activities.

CHANGE THE DATE OF REGISTRATION FOR NEW AND CONTINUING STUDENTS

Ms. Tanya Lopez explained reasoning for changing date of registration. For the 2021-2022-year registration was on 3 May 2021 which allowed for spring processing and full filling prerequisites. By delaying registration for 2022-2023 academic year to 16 May 2022 it would bring the registration date to later than the last day of the add/drop date, later date to pay fees for spring 2022, would allow more time for winter grades to come in, checking prerequisites, month of May is a busy time with large batch of transcripts being and graduation parchments being prepared. Also noted that moving the continuing

to same date as new students has shown no impact.

There was a discussion held where concerns were brought up about continuing students not registering, students registering elsewhere earlier, earlier registration allows faculty to plan earlier, advising students-will there be enough time, earlier registration date is better for the mature students for planning around jobs/family.

MOTIONED by Dr. Vanessa Sheane; **SECONDED** by Mr. Brent Boutilier that Academic Council Recommend to the Board of Governors to approve the registration date change for new and continuing students to 16 May 2022 for the 2022-2023 year.

CARRIED

4149 OPEN DISCUSSION

Ms. Lorelle Warr thanked everyone that worked on all the policy updates, said all the Terms of Reference were very clear and will give good guidance.

Ms. Theresa Suderman commented that she is happy the enrolment numbers will be shared with updates going forward.

4150 ADJOURNMENT

Meeting adjourned by consensus at 5:16 pm.

Julia Dutove
Julia Dutove (Jul 13, 2022 09:55 MDT)

Dr. Julia Dutove, Chair

Terri Trask

Ms. Terri Trask, Records

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Final Audit Report

2022-07-13

Created:	2022-07-12
By:	Terri Trask (TTrask@nwpolytech.ca)
Status:	Signed
Transaction ID:	CBJCHBCAABAAQ-vOYqUKvS0cDXhaJfa2oFUTzMBAtjuq

"14 October 2021 Academic Council Minutes" History

-  Document created by Terri Trask (TTrask@nwpolytech.ca)
2022-07-12 - 10:47:06 PM GMT- IP address: 192.139.30.254
-  Document emailed to jdutove@nwpolytech.ca for signature
2022-07-12 - 10:47:23 PM GMT
-  Email viewed by jdutove@nwpolytech.ca
2022-07-13 - 3:55:04 PM GMT- IP address: 75.159.44.7
-  Document e-signed by Julia Dutove (jdutove@nwpolytech.ca)
Signature Date: 2022-07-13 - 3:55:17 PM GMT - Time Source: server- IP address: 75.159.44.7
-  Agreement completed.
2022-07-13 - 3:55:17 PM GMT