



DEPARTMENT OF HUMAN SERVICES

COURSE OUTLINE – FALL 2020

TA1234 A2 The Role of the Paraprofessional in the Classroom 2 (2-0-0) 30 HOURS FOR 15 WEEKS

INSTRUCTOR: Valerie Ostara **PHONE:** 780-539-2041
OFFICE: H203 **E-MAIL:** vostara@gprc.ab.ca

OFFICE HOURS: Email to schedule an appointment (via Zoom or phone)

LOCATION/TIME: Mondays 11:30 a.m. – 1:20 p.m. online

CALENDAR DESCRIPTION:

This course develops knowledge, skills, and attitudes necessary for teacher assistants to perform their roles and responsibilities as a member of an instructional team. Students are equipped to function effectively and professionally in a wide variety of educational settings from kindergarten through senior high school.

PREREQUISITE(S)/COREQUISITE: None

REQUIRED TEXT/RESOURCE MATERIALS: Materials provided in class or on Moodle

FALL 2020 DELIVERY: Remote Delivery. This course is delivered remotely. There are no face-to-face or onsite requirements. Students must have a computer with a webcam and reliable internet connection. Technological support is available through helpdesk@gprc.ab.ca

DELIVERY MODE(S): Classes will be comprised of lecture, labs, independent and small group tasks, and class discussions

COURSE OBJECTIVES:

This course intends to provide students with:

- an understanding of the knowledge, skills, and attitudes necessary for educational assistants to perform their roles and responsibilities as a member of an instructional team.
- the tools necessary to function effectively and professionally in a wide variety of educational settings from kindergarten through senior high school.

LEARNING OUTCOMES:

Upon completion of this course students will demonstrate:

- 1) the ability to describe the complexity of the role of the educational assistant within the context of the classroom in relation to the teacher, students, and other colleagues within the educational setting.
- 2) professional conduct based on ethical standards of educational practice.
- 3) the knowledge, skills, and values necessary for working with students with varying abilities and cultural diversity.
- 4) the ability to utilize appropriate strategies and techniques to provide instructional support in teaching.
- 5) an awareness of personal care and/or health related support.

ATTENDANCE:

Regular attendance is essential for student success. You must be present to gain marks for attendance and in class tasks.

EVALUATIONS: (These may be subject to change)

In Class Tasks or Assignments (must be present): 15%

Reading Lab: 10%

Spelling Lab: 10%

Personal Care Lab/Assignment: 10%

Tutoring Lab: 30%

Final Quiz: 25%

GRADING CRITERIA: Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability.

Please note: A minimum grade of C- is required to pass this course.

Alpha Grade	4-point Equivalent	Percentage Guidelines		Alpha Grade	4-point Equivalent	Percentage Guidelines
A+	4.0	90-100		C+	2.3	67-69
A	4.0	85-89		C	2.0	63-66
A-	3.7	80-84		C-	1.7	60-62
B+	3.3	77-79		F	0.0	00-59
B	3.0	73-76				
B-	2.7	70-72				

UNIVERSITY TRANSFER (If applicable):

Please refer to the Alberta Transfer guide for current transfer agreements:

www.transferralberta.ca

STUDENT RESPONSIBILITIES: The College expects students' conduct to be in accordance with basic rights and responsibilities. Refer to the College Admission Guide at <http://www.gprc.ab.ca/programs/calendar/> or <http://www.gprc.ab.ca/about/administration/policies/>

STATEMENT ON PLAGIARISM AND CHEATING:

Refer to the College Admission Guide at <http://www.gprc.ab.ca/programs/calendar/> or <http://www.gprc.ab.ca/about/administration/policies/>

These are serious issues and will be dealt with severely.

COURSE SCHEDULE/TENTATIVE TIMELINE:

This schedule is tentative and is subject to change.

Date	Topic	
Sept 14	Course Outline History of EA	
Sept 21	Roles and Responsibilities	
Sept 28	Professionalism / Ethics	
Oct 5	Characteristics of the EA	
Oct 12-16	Thanksgiving & Fall Break	No Classes
Oct 19	Teamwork, School Schedules	Reading practice – bring a book suitable for Kindergarten/Grades 1, 2, or 3
Oct 9	In small groups at scheduled times	Reading Lab (BYOB)
Oct 26	Building Independence	
Nov 2	Instructional Skills / Tutoring	
Nov 9	Differentiated Instruction (Possibly ASDS guest speaker)	Tutoring practice?
Nov 16	Writing / Spelling	Spelling list practice
Nov 23	The Hidden Curriculum	Spelling Lab
Nov 30	Math	
Dec 7	Learning Preferences, Multiple Intelligences & Gender	Tutoring Video due
Dec 4	Universal Precautions Managing Health Needs	Personal Care Lab (Handwashing & Feeding)
Dec 14		Final Quiz